



REPUBLIC OF THE PHILIPPINES  
REGION VI-WESTERN VISAYAS  
PROVINCE OF ILOILO  
MUNICIPALITY OF TIGBAUAN

OFFICE OF THE MUNICIPAL MAYOR  
LGU TIGBAUAN, ILOILO

**RECEIVED**

By: A. TARDILLO  
Date: 5-7-26  
Time: 3:51 PM

EXCERPT FROM THE MINUTES OF THE **CY 2026 -18<sup>th</sup> REGULAR SESSION** OF THE HONORABLE SANGGUNIANG BAYAN TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON MAY 06, 2026 AT 9:20 IN THE MORNING.

**PRESENT:**

|                             |   |                                |
|-----------------------------|---|--------------------------------|
| HON. LUGEN T. ORTILANO,     | - | Vice Mayor & Presiding Officer |
| HON. PINKY A. JARINA        | - | SB Member                      |
| HON. ADRIAN S. CAMPOSAGRADO | - | SB Member                      |
| HON. MARLON R. TERUÑEZ      | - | SB Member                      |
| HON. NORA ROSE T. TUBIANO   | - | SB Member                      |
| HON. REYNALDO E. TUMABOTABO | - | SB Member                      |
| HON. NORBERTO T. TURALBA    | - | SB Member                      |
| HON. LORNA T. DOMINGO       | - | Liga President                 |

**OFFICIAL BUSINESS:**

HON. JOEL L. SAYSON - SB Member  
*(To attend the Cooperative Development Enhancement Training for SB Members (Committee on Cooperatives), May 6-8, 2026, New Beach Head Hotel, Carles, Iloilo.)*

**ABSENT/LEAVE:**

HON. GENE ROSE C. CANAYA - SB Member (Maternity Leave)  
HON. JULIANA MARIE T. JULATON - SKMF President (Sick Leave)

**Resolution No. 2026-133**

**RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, ATTY. VIRGILIO T. TERUEL, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST) REGIONAL OFFICE VI FOR THE IMPLEMENTATION OF THE SMARTGOV (DIGITAL GOVERNANCE) UNDER THE SMART AND SUSTAINABLE COMMUNITIES PROGRAM**

WHEREAS, through a letter dated May 5, 2026, the Local Chief Executive requested the urgent passage of a resolution authorizing the Municipal Mayor to enter into a Memorandum of Agreement (MOA) with the Department of Science and Technology Regional Office VI for the implementation of SMARTGov (Digital Governance) under the Smart and Sustainable Communities Program (SSCP);

WHEREAS, said **Memorandum of Agreement** shall be made and entered into by, and between the following parties:

- **THE DEPARTMENT OF SCIENCE AND TECHNOLOGY (DOST)-REGIONAL OFFICE VI**, hereinafter referred to as the "DOST VI", a government entity and an attached agency of DOST, duly existing and created under the laws of the Philippines, with principal office address at Magsaysay Village, La Paz, Iloilo City, represented herein by its Regional Director, **ENGR. ROWEN R. GELONGA, CESO II**;
- **THE LOCAL GOVERNMENT UNIT**, hereinafter referred to as the "**LGU TIGBAUAN**", a government entity, with principal office address at the Tejero St., Brgy 9, Tigbauan, Iloilo, represented herein by its Mayor, **ATTY. VIRGILIO T. TERUEL**;

WHEREAS, Section 444(b)(1)(vi) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes the Municipal Mayor, upon approval of the Sangguniang Bayan, to enter into contracts and agreements on behalf of the Municipality;

RESOURCE MANAGEMENT OFFICE  
LGU TIGBAUAN, ILOILO

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By: [Signature]  
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WHEREAS, pursuant to Executive Order No. 128, series of 1987, the Department of Science and Technology (DOST) is mandated to provide leadership and coordination in science, technology, and innovation to promote national development and maximize socio-economic benefits for the Filipino people;

WHEREAS, as the regional arm of DOST, DOST Regional Office VI is tasked to implement science and technology programs, facilitate technology transfer, strengthen institutional partnerships, and deliver innovation-driven services in support of regional development;

WHEREAS, the Smart and Sustainable Communities Program (SSCP) is a flagship initiative of DOST that promotes the adoption and institutionalization of smart technologies and data-driven systems by local government units to enhance governance, resilience, sustainability, and inclusive development;

WHEREAS, the SSCP is guided by the ILAW Framework, which advances the principles of inclusive growth, participatory governance, environmental sustainability, and community wellbeing through innovation, collaboration, stewardship, and transformative governance;

WHEREAS, the program encompasses various components, including technology development, capacity-building, policy institutionalization, promotion of smart technologies, and delivery of science- and technology-based services to communities;

WHEREAS, under the SSCP, DOST VI provides modular smart technology solutions such as SMARTGov (Digital Governance), Smart Agriculture Systems, Smart Disaster Risk Reduction and Management tools, Smart MSME initiatives, and other sustainable technology applications based on the needs and readiness of participating local government units;

WHEREAS, local government units in Western Visayas, including the Municipality of Tigbauan, are among the intended beneficiaries of the program and are encouraged to integrate science, technology, and data-driven innovations into local governance and development initiatives;

WHEREAS, the Municipality of Tigbauan recognizes the importance of digital governance and innovative technologies in improving public service delivery, institutional efficiency, disaster preparedness, environmental management, and local economic development;

WHEREAS, for and in consideration of the foregoing premises, the parties have agreed to enter into a Memorandum of Agreement for the implementation of SMARTGov (Digital Governance) under the Smart and Sustainable Communities Program, subject to the terms and conditions stipulated therein:

## ARTICLE II

### DUTIES AND RESPONSIBILITIES

#### *The DOST VI shall:*

1. *Lead the regional coordination and technical implementation of SSCP interventions;*
2. *Provide technical expertise, standards, protocols, and advisory services;*
3. *Provide shared digital infrastructure support for one (1) year, subject to availability and LGU readiness, which may include:*
  - a. *One (1) Virtual Machine (VM) / cloud subscription;*
  - b. *One (1) sub-domain;*
  - c. *One (1) firewall or web application security service; and*
  - d. *Equipment included in the approved SSCP technology package, as applicable.*
4. *Ensure compliance with government accounting, procurement, and information security policies;*
5. *Provide and/or install the software, applications, and related digital solutions required under the SSCP, subject to technical requirements, system compatibility, and applicable licensing arrangements;*

6. Provide support for capacity-building activities, including training, workshops, mentoring, and technical assistance;
7. Conduct monitoring and evaluation and recommend sustainability measures;
8. Facilitate linkages with Research and Development Institutions (RDIs), Niche Centers in the Regions for R&D (NICERs), innovation centers, and partners.

The specific deliverables, equipment, software, services, and corresponding counterpart obligations of the Parties shall be set forth in the Annex, which shall form an integral part of this Agreement.

**The LGU shall:**

1. Act as a partner agency in SSCP implementation and sustainability;
2. Designate one (1) Lead Focal Person, who must be a permanent/plantilla personnel, and one (1) Alternate Focal Person, who shall serve as the LGU's official coordinators for the implementation of the Project.

Where necessary, and subject to the specific technologies or interventions to be adopted by the LGU under the Project, the LGU may designate additional focal persons from relevant offices or thematic areas to provide technical, operational, and institutional support for implementation, adoption, and sustainability.

3. Organize and maintain a Technical Working Group (TWG) headed by the permanent focal person, to oversee technical coordination and implement support, with the specific composition, and responsibilities of its members provided in the Annex;
4. Identify suitable and secure spaces for hardware installation and operation;
5. Ensure stable and reliable internet connectivity;
6. Assume responsibility after the initial one (1) year support period for sustaining digital infrastructure, subject to budget availability and procurement rules, including indicative annual costs for planning purposes:

- a. Domain Name Service- estimated at ₱10,000.00/year;
- b. Web Application Security / Firewall- estimated at ₱15,000.00/year;
- c. Virtual Private Server/Cloud- estimated at ₱48,000.00/year;  
(Costs are indicative and non-binding.)
- d. Integrate sustainability requirements into local plans and budgets;
- e. Participate in monitoring, validation, and continuous improvement activities;
- f. Utilize SSCP outputs strictly for non-commercial public service purposes.

NOW THEREFORE, on motion of HON. REYNALDO E. TUMABOTABO, Chairman of the Committee on Information Communication Technology (ICT), Water and Energy, and duly seconded by Hon. Pinky A. Jarina, Hon. Adrian S. Camposagrado, Hon. Marlon R. Teruñez, Hon. Nora Rose T. Tubiano, Hon. Norberto T. Turalba and Hon. Lorna T. Domingo,

BE IT RESOLVED, AS IT IS HEREBY RESOLVED by the Sangguniang Bayan of Tigbauan to authorize the Municipal Mayor, ATTY. VIRGILIO T. TERUEL, for and in behalf of the Municipality of Tigbauan, to enter into a Memorandum of Agreement (MOA) with the Department of Science and Technology Regional Office VI for the implementation of the SMARTGov (Digital Governance) under the Smart and Sustainable Communities Program;

RESOLVED FURTHER, that copies of this Resolution be furnished to the Department of Science and Technology Regional Office VI, the Office of the Municipal Mayor, and all concerned offices for their information and appropriate action.

APPROVED.

ATTESTED:

**LUGEN T. ORTILANO**  
Vice Mayor & Presiding Officer

CERTIFIED CORRECT:

  
**MARLENE TAYO-NAVA**  
S.B. Secretary



**OFFICE OF THE SANGGUNIANg BAYAN**  
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sbtigbauan@gmail.com  
(033) 511-8532 | +63 977 814 4043  
Sangguniang Bayan Tigbauan

*"Public Office is a Public Trust.  
Public Officials must at all times be accountable to the people"*

HON. LUGEN T. ORTILANO, Municipal Vice Mayor

**SANGGUNIANg BAYAN MEMBERS**

HON. PINKY ATADERO-JARINA, MD Pediatrician  
HON. GENE ROSE C. CANAYA, Lawyer  
HON. ADRIAN S. CAMPOSAGRADO, MPG  
HON. JOEL L. SAYSON

HON. MARLON R. TERUÑEZ, PhD  
HON. NORA ROSE TAMONAN-TUBIANO  
HON. REYNALDO E. TUMABOTABO  
HON. NORBERTO T. TURALBA

HON. LORNA T. DOMINGO, LNB President  
HON. JULIANA MARIE T. JULATON, SKMF President

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