



REPUBLIC OF THE PHILIPPINES
REGION VI-WESTERN VISAYAS
PROVINCE OF ILOILO
MUNICIPALITY OF TIGBAUAN

EXCERPT FROM THE MINUTES OF THE CY 2026 – 12th REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON MARCH 25, 2026 AT 9:35 IN THE MORNING.

PRESENT:

HON. LUGEN T. ORTILANO,	-	Vice Mayor & Presiding Officer
HON. MARLON T. TERUÑEZ,	-	SB Member & Temp. Presiding Officer
HON. PINKY A. JARINA	-	SB Member
HON. ADRIAN S. CAMPOSAGRADO	-	SB Member
HON. JOEL L. SAYSON	-	SB Member
HON. NORA ROSE T. TUBIANO	-	SB Member
HON. REYNALDO E. TUMABOTABO	-	SB Member
HON. NORBERTO T. TURALBA	-	SB Member
HON. LORNA T. DOMINGO	-	Liga President
HON. JULIANA MARIE T. JULATON	-	SKMF President

ABSENT/LEAVE:

HON. GENE ROSE C. CANAYA	-	SB Member – (Maternity Leave)
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Resolution No. 2026-104

RESOLUTION AUTHORIZING ATTY. VIRGILIO T. TERUEL, MUNICIPAL MAYOR, TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH PHINMA UNIVERSITY OF ILOILO-COLLEGE OF INFORMATION TECHNOLOGY EDUCATION AND STUDENTS ENROLLED THEREIN IN CONNECTION WITH THE CAPSTONE PROJECT COLLABORATION

WHEREAS, in a letter dated March 23, 2026, the Hon. Mayor, Atty. Virgilio T. Teruel, requested this August Body for the urgent passing of the afore-mentioned resolution;

WHEREAS, said Memorandum of Agreement shall be made and entered into by, and between the following parties:

- PHINMA University of Iloilo - College of Information Technology Education, represented by the Capstone Project Adviser and the Dean, hereinafter referred to as the Institution; and
- The Local Government of the Municipality of Tigbauan, a government office with office address at Tejero St., Tigbauan, Iloilo, represented herein by its Local Chief Executive, ATTY. VIRGILIO T. TERUEL, and hereinafter referred to as the Client; and
- Students enrolled in the Capstone Project course, hereinafter referred to as the Student/s.

WHEREAS, the PHINMA University of Iloilo- College of Information Technology Education aims to provide its students with practical, real-world experience through Capstone Projects that address actual community and institutional needs;

WHEREAS, the Municipality of Tigbauan recognizes the importance of academic partnerships in promoting innovation, efficiency, and the use of information technology in local governance and public service delivery;

WHEREAS, the proposed collaboration between the Municipality and PHINMA University of Iloilo-College of Information Technology Education students, under faculty supervision, will involve the development of systems, applications, or studies relevant to improving municipal operations and services;

WHEREAS, for and in consideration of the foregoing, the parties agree to the following terms and conditions:

1. **PURPOSE.** This agreement formalizes the collaboration between the student/s and the Client for the implementation of the Capstone Project entitled:

Project Title: 1TERA - One Tigbauan Emergency Response App

The project aims to deliver a real-world solution aligned with the Client's operational needs and the academic requirements of the Institution.

2. ROLES AND RESPONSIBILITIES

A. The Institution shall:

- *Supervise and monitor the progress and quality of the Capstone Project;*
- *Ensure compliance with academic standards and institutional policies; and*
- *Facilitate communication and coordination between the student/s and the Client.*

B. The Client shall:

- *Provide access to necessary resources, data, and personnel to support project implementation;*
- *Collaborate with the Student/s during development, testing, and evaluation phases;*
- *Participate in the system testing and provide formal feedback using the approved evaluation rubric; and*
- *Coordinate with the Institution regarding the final defense schedule.*

C. The Student/s shall:

- *Apply the approved Capstone Project within the Client's operational environment;*
- *Maintain professionalism, integrity, and confidentiality throughout the engagement;*
- *Submit progress reports, final documentation, and all academic deliverables to the Institution; and*
- *Ensure the system is deployed and fully tested within three (3) months from the date of MOA signing.*

3. DURATION. *This agreement shall be effective from April-May 2026. It shall remain valid until the completion and successful deployment of the Capstone Project, unless extended or terminated by mutual written consent of all parties.*

4. CONFIDENTIALITY. *All parties agree to maintain the confidentiality of sensitive information shared during the project. No data shall be disclosed to third parties without prior written consent.*

5. TERMINATION. *This agreement may be terminated by any party with written notice, subject to review and approval by the Institution. All parties shall ensure proper turnover and documentation upon termination.*

6. FINAL DEFENSE AND ACADEMIC STANDING

- *The final defense shall be scheduled on a mutually agreed date between the Client and the Capstone Panelists;*
- *The student/s shall receive an "INC" (Incomplete) grade for the first semester until the system is successfully deployed and verified; and*
- *Failure to comply with the deployment and documentation requirements shall result in the conversion of the "INC" grade to a failing mark ("5.0").*

NOW, THEREFORE, on motion of HON. ADRIAN S. CAMPOSAGRADO, Chairman, Committee on Environmental Protection, Disaster, Resilience, Housing, Land Utilization, Zonification, Assessment & Expropriation and duly seconded by Hon. Pinky A. Jarina, Hon. Joel L. Sayson, Hon. Nora Rose T. Tubiano, Hon. Reynaldo E. Tumabotabo, Hon. Norberto T. Turalba, Hon. Lorna T. Domingo and Hon. Juliana Marie T. Julaton;

RESOLVED, to authorize Atty. Virgilio T. Teruel, Municipal Mayor, To Enter Into A Memorandum Of Agreement With PHINMA University Of Iloilo-College Of Information Technology

Education And Students Enrolled Therein In Connection With The Capstone Project Collaboration,

RESOLVED FURTHER, that copies of this Resolution be furnished to PHINMA University of Iloilo-College of Information Technology Education, the Office of the Municipal Mayor, and other concerned offices for their information and appropriate action.

APPROVED.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
SB Secretary

ATTESTED: 
MARLON R. TERUÑEZ
SB Member & Temporary Presiding Officer