



REPUBLIC OF THE PHILIPPINES
REGION VI-WESTERN VISAYAS
PROVINCE OF ILOILO
MUNICIPALITY OF TIGBAUAN

EXCERPT FROM THE MINUTES OF THE CY 2025 – 48th REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN (21st REGULAR SESSION OF THE 2025-2028 SANGGUNIAN), TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON NOVEMBER 26, 2025 AT 8:50 IN THE MORNING

PRESENT:

HON. MARLON R. TERUÑEZ
HON. GENE ROSE C. CANAYA
HON. ADRIAN S. CAMPOSAGRADO
HON. JOEL L. SAYSON
HON. REYNALDO E. TUMABOTABO
HON. NORBERTO T. TURALBA
HON. LORNA T. DOMINGO
HON. FLORENCE JOY V. CABALONGA

SB Member & elected Temp. Presiding Officer

- SB Member
- SB Member
- SB Member
- SB Member
- SB Member
- Liga President
- SKMF President

OFFICIAL TRAVEL: (To attend training on Updating of Local Revenue Code, Madison Hotel, Iloilo, City, Nov. 24-26, 2025)

HON. LUGEN T. ORTILANO,
HON. NORA ROSE T. TUBIANO

- Vice Mayor
- SB Member

ABSENT:

HON. PINKY A. JARINA

- SB Member (Special Priv. Leave)

Resolution No. 2025-177

RESOLUTION REQUESTING THE MUNICIPAL VICE MAYOR THROUGH THE HUMAN RESOURCE MANAGEMENT OFFICER THAT SANGGUNIANG BAYAN MEMBERS, AND STAFF SHALL NOT BE ALLOWED TO GO ON FORCED LEAVE ANYMORE, FOR THE REMAINING WORKING DAYS OF THE YEAR 2025 AND HENCE, THEY SHALL NO LONGER BE DEDUCTED ANY UNUSED FORCED VACATION LEAVE FROM THE TOTAL ACCUMULATED VACATION LEAVE

WHEREAS, Rule XVI of the Omnibus Rules Implementing Book V, of E.O. No. 292, Sec. 25 provides that all officials and employees with 10 days or more vacation leave credits shall be required to go on vacation leave whether continuous or intermittent for a minimum of five (5) working days annually under the following conditions: x x x (b). The mandatory annual five-day vacation leave shall be forfeited if not taken during the year. However, in cases where the scheduled leave has been cancelled in the exigency of service by the head of agency, the scheduled leave not enjoyed shall no longer be deducted from the total accumulated vacation leave;

WHEREAS, the Office of the Sangguniang Bayan is burdened with workloads and paper works before this year ends;

WHEREAS, it is imperative in the exigency of service, that the Sangguniang Bayan Members, Personnel and Staff shall not be allowed to go on forced leave anymore, for the remaining working days of the year 2025 and hence, they shall be no longer deducted any unused forced vacation leave from the total accumulated vacation leave;

NOW, THEREFORE, on motion of HON. ADRIAN S. CAMPOSAGRADO, Committee Vice-Chairman (under the sponsorship of HON. MARLON R. TERUÑEZ, Chairman, Committee on Rules, Ordinances and Resolutions) and duly seconded by Hon. Gene Rose C. Canaya, Hon. Joel L. Sayson, Hon. Reynaldo E. Tumabotabo, Hon. Norberto T. Turalba, Hon. Lorna T. Domingo and Hon. Florence Joy V. Cabalonga,

RESOLVED, to Request The Municipal Vice Mayor Through The Human Resource Management Officer That Sangguniang Bayan Members, And Staff Shall Not Be Allowed To Go On Forced Leave Anymore, For The Remaining Working Days Of The Year 2025 And Hence, They Shall No Longer Be Deducted Any Unused Forced Vacation Leave From The Total Accumulated Vacation Leave,

RESOLVED FURTHER, to furnish copies of this resolution to the Office of the Municipal Mayor, to Ms. Jeanlyn Torrico, HRMO and to all concerned for their information.

APPROVED.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
SB Secretary

ATTESTED:


MARLON R. TERUÑEZ
SB Member & Temporary Presiding Officer

OFFICE OF THE SANGGUNIANG BAYAN
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 Sangguniang Bayan Tigbauan

HON. LUGEN T. ORTILANO, *Municipal Vice Mayor*

SANGGUNIANG BAYAN MEMBERS

HON. PINKY ATADERO-JARINA, *MD Pediatrician* HON. MARLON R. TERUÑEZ, *PhD*
HON. GENE ROSE C. CANAYA, *Lawyer* HON. NORA ROSE TAMONAN-TUBIANO
HON. ADRIAN S. CAMPOSAGRADO HON. REYNALDO E. TUMABOTABO
HON. JOEL L. SAYSON HON. NORBERTO T. TURALBA

HON. LORNA T. DOMINGO, *LnB President*
HON FLORENCE JOY V. CABALONGA, *SKMF President*

