

EXCERPT FROM THE MINUTES OF THE 13<sup>TH</sup> REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON MARCH 27, 2024 AT 10:40 IN THE MORNING

**PRESENT:**

HON. LUGEN T. ORTILANO,	-	Vice Mayor & Presiding Officer
HON. ADRIAN S. CAMPOSAGRADO	-	SB Member
HON. NERI T. CAMIÑA	-	SB Member
HON. REYNALDO E. TUMABOTABO	-	SB Member
HON. JULIUS T. LEDESMA	-	SB Member
HON. NORBERTO T. TURALBA	-	SB Member
HON. JERRY T. TUARES	-	SB Member
HON. GAYLORD T. TRASPORTO	-	Liga President
HON. FLORENCE JOY V. CABALONGA	-	SKMF President

**OFFICIAL BUSINESS:** *(To discuss matters on Cooperative Development Trainings & Programs for Tigbauan Cooperatives, March 27, 2024 at the Provincial Cooperative Office, 4<sup>th</sup> Floor of the Provincial Capitol Bldg., Iloilo City)*

HON. JOEL L. SAYSON	-	SB Member
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**ABSENT:**

HON. ANA ROWENA A. PERERA	-	SB Member <i>(Special Privilege Leave)</i>
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**Resolution No. 2024-038**

RESOLUTION APPROVING AND ADOPTING THE CITIZEN’S CHARTER 2024 (1<sup>ST</sup> EDITION) OF THE MUNICIPALITY OF TIGBAUAN, PROVINCE OF ILOILO.

WHEREAS, as provided under Article II, Section 27 of the 1987 Constitution, “...*the State shall maintain honesty and integrity in the public service and shall take positive and effective measures against graft and corruption;*

WHEREAS, ARTA Memorandum Circular No. 2019-002, issued on August 13, 2019, sets the guidelines on the implementation of the Citizen’s Charter in compliance with Republic Act 11032, otherwise known as the “*Ease Of Doing Business And Efficient Government Service Delivery Act Of 2018*” and its Implementing Rules and Regulations (IRR);

WHEREAS, pursuant to the law and its IRR, every agency is mandated to create a Citizen’s Charter that shall contain all of the government services that government agencies offer to ensure the efficient, transparent, and accountable delivery of government service;

WHEREAS, Memorandum Circular No. 2020-07 dated September 30, 2020 of the Anti-Red Tape Authority (ARTA) sets the guidelines on the creation of a Committee on Anti-Red Tape (CART) in all government offices and agencies including state universities and colleges, local government units, government-owned or controlled corporations, and other government instrumentalities in compliance with Republic Act No. 11032, otherwise known as “*Ease of Doing Business and Efficient Government Service Delivery Act of 2018*”;

WHEREAS, Memorandum Circular No. 2023-08 dated November 22, 2023 of ARTA amended on certain provisions of ARTA Memorandum Circular No. 2020-07 to provide all government agencies with pertinent information and instructions in developing and revising their Citizen’s Charter in compliance with RA 11032 and its IRR;

WHEREAS, the Local Government Unit of Tigbauan, as mandated, shares the same vision to maintain honesty and responsibility among its public officials and employees, and to take appropriate measures to promote transparency in each department with regard to the manner of transacting with the public;

WHEREAS, in a letter dated March 26, 2024, the Municipal Mayor forwarded to this August Body the 2024 Citizens' Charter of the Municipality of Tigbauan, and requested for its approval and adoption;


NOW, THEREFORE, on motion of HON. ADRIAN S. CAMPOSAGRADO, Chairman, Committee on Rule, Ordinances, Resolutions & Legal Matters and duly seconded by Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Norberto T. Turalba, Hon. Jerry T. Tuares, Hon. Gaylord T. Trasporto and Hon. Florence Joy V. Cabalonga;

RESOLVED, AS IT IS HEREBY RESOLVED, to approve and adopt the Citizen's Charter 2024 (1<sup>st</sup> Edition) of the Municipality of Tigbauan, Province of Iloilo;

RESOLVED FURTHER, to forward copies of this Resolution to Hon. Mayor Virgilio T. Teruel and to all concerned for their information and/or appropriate action.

APPROVED.

**CERTIFIED CORRECT:**

  
**MARLENE TAYO-NAVA**  
S.B. Secretary

**ATTESTED:**

  
**LUGEN T. ORTILANO**  
Vice Mayor & Presiding Officer

**HON. LUGEN T. ORTILANO**  
Municipal Vice Mayor

**Sangguniang Bayan Members:**

HON. ADRIAN S. CAMPOSAGRADO  
HON. NERI T. CAMIÑA  
HON. REYNALDO E. TUMABOTABO

HON. JULIUS T. LEDESMA, O.D.  
HON. NORBETO T. TURALBA  
HON. JERRY T. TUARES, C.E.  
HON. JOEL L. SAYSON

HON. ANA ROWENA ARIAS-PERERA, R.N. M.A.N.  
HON. GAYLORD T. TRASPORTO, LnB President  
HON. FLORENCE JOY V. CABALONGA, PPSK President