

EXCERPT FROM THE MINUTES OF THE 13TH REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON MARCH 27, 2024 AT 10:40 IN THE MORNING

PRESENT:

HON. LUGEN T. ORTILANO,	-	Vice Mayor & Presiding Officer
HON. ADRIAN S. CAMPOSAGRADO	-	SB Member
HON. NERI T. CAMIÑA	-	SB Member
HON. REYNALDO E. TUMABOTABO	-	SB Member
HON. JULIUS T. LEDESMA	-	SB Member
HON. NORBERTO T. TURALBA	-	SB Member
HON. JERRY T. TUARES	-	SB Member
HON. GAYLORD T. TRASPORTO	-	Liga President
HON. FLORENCE JOY V. CABALONGA	-	SKMF President

OFFICIAL BUSINESS: *(To discuss matters on Cooperative Development Trainings & Programs for Tigbauan Cooperatives, March 27, 2024 at the Provincial Cooperative Office, 4th Floor of the Provincial Capitol Bldg., Iloilo City)*
HON. JOEL L. SAYSON - SB Member

ABSENT:

HON. ANA ROWENA A. PERERA	-	SB Member <i>(Special Privilege Leave)</i>
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Resolution No. 2024-037

RESOLUTION GRANTING AUTHORITY TO ATTY. VIRGILIO T. TERUEL, MUNICIPAL MAYOR, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN, TO SIGN AND ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF HEALTH WESTERN VISAYAS–CENTER FOR HEALTH AND DEVELOPMENT (DOH-WV CHD) IN CONNECTION WITH THE GRANT OF HEALTH EMERGENCY ALLOWANCE TO PUBLIC HEALTH CARE WORKERS (HCWs) AND NON-HCWs DURING THE STATE OF PUBLIC HEALTH EMERGENCY DUE TO COVID-19 PANDEMIC

WHEREAS, in a letter dated March 25, 2024, the Local Chief Executive requested this Sangguniang Bayan for the URGENT passing of a *“Resolution Granting Authority To Atty. Virgilio T. Teruel, Municipal Mayor, For And In Behalf Of The Municipality Of Tigbauan, To Sign And Enter Into A Memorandum Of Agreement (MOA) With The Department Of Health- Western Visayas-Center For Health And Development (DOH-WV CHD) In Connection With The Grant Of Health Emergency Allowance To Public Health Care Workers (HCWs) And Non-HCWs During The State Of Public Health Emergency Due To Covid-19;*

WHEREAS, the said **Memorandum of Agreement** shall be made and entered into by, and between the following parties:

- The **DEPARTMENT OF HEALTH – WESTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT (DOH – WV CHD)**, a national government agency/Department of Health regional office responsible for ensuring access to basic public health services to all Filipinos through the provision of quality health care and regulation of health goods and services, with office address at **Brgy. Bolong Oeste, Sta. Barbara, Iloilo**, herein represented by **DIR. ADRIANO P. SUBA-AN, MD, MPH, MCHM, CESO IV** in his official capacity as **DIRECTOR IV**, and hereafter referred to as the **“FIRST PARTY”**; and
- **THE MUNICIPALITY OF TIGBAUAN**, a local government duly created under the laws of the Republic of the Philippines, with address at Tejero St., Brgy. 9 Poblacion, Tigbauan, Iloilo, herein represented by **Atty. Virgilio T. Teruel**, in his official capacity as **Municipal Mayor**, and hereafter referred to as the **“SECOND PARTY”**

WHEREAS, Republic Act (RA) No. 11712 known as the *Public Health Emergency Benefits and Allowances for Health Care Workers Act* and its Implementing Rules and Regulations (IRR) provides for the payment of Health Emergency Allowance (HEA), Sickness and Death

Compensation and Other Benefits for public and private health care workers (HCWs) and non-HCWs during the COVID-19 pandemic and other future public health emergencies with retroactive application starting July 1, 2021;

WHEREAS, Section 5 of the same Act stipulates that the amount of HEA shall vary based on the risk exposure categorization of the HCWs and non-HCWs in particular setting: Three Thousand Pesos (₱3,000.00) for low risk, Six Thousand Pesos (₱6,000.00) for medium risk, and Nine Thousand Pesos (₱9,000.00) for high risk;

WHEREAS, the DOH Administrative Order (AO) No. 2022-0001-A or the *Amendment to Administrative Order No. 2022-0001 entitled "COVID-19 Risk Exposure Classification of Healthcare Workers"* was issued to set the parameters for determining the risk exposure of personnel in COVID-19 response-involved health facilities;

WHEREAS, the Department of Health (DOH) and Department of Budget and Management (DBM) issued Joint Administrative Order (JAO) No. 2023-0001 dated October 16, 2023, entitled *"Guidelines on the Grant of Health Emergency Allowance to Public and Private Health Care Workers (HCWs) and Non-HCWs During the State of Public Health Emergency Due to COVID-19"* to provide guidelines for a rationalized identification of eligible health facilities;

WHEREAS, R.A. No. 11936 otherwise known as the *General Appropriations Act (GAA) for FY 2023* and R.A. No. 11975 or the *GAA for FY 2024* has appropriated funds for the payment of arrears to the eligible HCWs and non-HCWs pursuant to R.A. No. 11712;

WHEREAS, in consideration of the foregoing premises, the parties hereby agree as follows:

SECTION I. ROLES AND RESPONSIBILITIES OF THE PARTIES

- A. The **FIRST PARTY** shall transfer the needed funds to the **SECOND PARTY** for the grant of HEA to the eligible HCWs and non-HCWs, upon submission of the complete documentary requirements and subject to pertinent accounting rules and regulations. No transfer of funds shall be made by the **FIRST PARTY** to the **SECOND PARTY** without the latter's submission of liquidation report of previously transferred funds.
- B. The **SECOND PARTY** shall:
1. Submit the official HEA forms and attestation form to the **FIRST PARTY** prior to transfer of funds;
 2. Facilitate the payment of HEA benefits to its eligible HCWs and non-HCWs as guided by DOH-DBM JAO No. 2023-0001 and DOH AO No. 2022-0039, as well as any other relevant issuances;
 3. Ensure that there is no duplicity of the names of the HCWs and non-HCWs;
 4. Require the HCWs and non-HCWs to sign a quitclaim with an undertaking to return the excess amount in case they receive HEA benefits more than once for the same month;
 5. Submit to the **FIRST PARTY** the final report on the number of eligible HCWs and non-HCWs who received the HEA benefits, as signed by the human resource personnel or personnel division and certified by the head of the facility;
 6. Comply with any other related guidelines that may be issued by the **FIRST PARTY**;
 7. Utilize the transferred funds for the intended purpose not later than December 31, 2024 and return to the **FIRST PARTY** any unutilized funds. In the event of an extension of the fund utilization as duly authorized by the Department of Health, the relevant issuance shall be deemed incorporated in this agreement, pursuant to Section IV herein; and
 8. Submit a Liquidation Report with the attached Reports of Checks Issued (RCI) and the Report of Disbursement (RD) certified correct by the Head of the Accounting Office and approved by the Head of the Implementing Agency.
- C. The **PARTIES** shall ensure that processing of sensitive and personal information is strictly in observance with Republic Act 10173, or the Data Privacy Act of 2012 and all other related National Privacy Commission issuances.


NOW, THEREFORE, on motion of HON. JULIUS T. LEDESMA, Vice Chairman, Committee on Health and Sanitation, and duly seconded by Hon. Adrian S. Camposagrado, Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Norberto T. Turalba, Hon. Jerry T. Tuares, Hon. Gaylord T. Trasporto, and Hon. Florence Joy V. Cabalonga,

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to Grant Authority to Atty. Virgilio T. Teruel, Municipal Mayor, for and in behalf of the Municipality of Tigbauan, to sign and enter into a Memorandum of Agreement (MOA) with the Department of Health-Western Visayas-Center for Health and Development (DOH-WV CHD) in connection with the Grant of Health Emergency Allowance to Public Health Care Workers (HCWs) and Non-HCWs during the State of Public Health Emergency due to Covid-19 Pandemic;

RESOLVED FURTHER, to furnish copies of this Resolution to the Office of the Municipal Mayor, Atty. Virgilio T. Teruel, to the Municipal Health Office, and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:


MARLENÉ TAYO-NAVA
S.B. Secretary

ATTESTED:


LUGEN T. ORTILANO
Vice Mayor & Presiding Officer

HON. LUGEN T. ORTILANO
Municipal Vice Mayor

Sangguniang Bayan Members:

HON. ADRIAN S. CAMPOSAGRADO
HON. NERI T. CAMIÑA
HON. REYNALDO E. TUMABOTABO

HON. JULIUS T. LEDESMA, O.D.
HON. NORBETO T. TURALBA
HON. JERRY T. TUARES, C.E.
HON. JOEL L. SAYSON

HON. ANA ROWENA ARIAS-PERERA, R.N. M.A.N.
HON. GAYLORD T. TRASPORTO, LnB President
HON. FLORENCE JOY V. CABALONGA, PPSK President