



EXCERPT FROM THE MINUTES OF THE 43RD REGULAR SESSION OF THE HONORABLE SANGGUNIAN BAYAN, TIGBAUAN, ILOILO HELD AT THE MUNICIPAL COVERED GYM, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON OCTOBER 26, 2022 AT 9:00 O'CLOCK IN THE MORNING

PRESENT:

MUNICIPAL OFFICIALS

BOY & GIRL OFFICIALS

Vice-Mayor & Presiding Officer

Hon. Lugen T. Ortilano

Hon. Kristel Ann Okuno

S.B. Members:

Hon. Adrian S. Camposagrado

Hon. Samantha Mei Torio

Hon. Neri T. Camiña

Hon. Hazel Marie Garganera

Hon. Reynaldo E. Tumabotabo

Hon. Charlie Tresplacios

Hon. Julius T. Ledesma

Hon. Cheryl Tantiado

Hon. Norberto Turalba

Hon. Giftsie Marie Wali - (Temp. Presiding Officer)

Hon. Jerry Tuares

Hon. Raycel Balero - (absent)

Hon. Joel L. Sayson

Hon. Anthony Brian Tolato

Hon. Ana Rowena A. Perera

Hon. Nea First Alcazarin

President, Liga Ng Mga Barangay:

Hon. Maribeth L. Tupino

Hon. John Bert Taronas

SKMF President:

Hon. Dyossa Marie Teruñez

Hon. Crisvel Jane Pabustan

Resolution No. 2022-152

RESOLUTION GRANTING AUTHORITY TO ATTY. VIRGILIO T. TERUEL, MUNICIPAL MAYOR, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO SIGN AND ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE VI, WHERE THE DSWD SHALL PREPOSITION EMERGENCY FOOD AND NON-FOOD RELIEF ITEMS TO LGU TIGBAUAN'S DESIGNATED RELIEF WAREHOUSING FACILITY AS EMERGENCY RELIEF AUGMENTATION TO THE LGU EMERGENCY RESPONSE PREPAREDNESS MEASURE

WHEREAS, in a letter dated October 24, 2022, the Local Chief Executive requested this Sangguniang Bayan for the URGENT passing of a *“Resolution Granting Authority To Atty. Virgilio T. Teruel, Municipal Mayor, For And In Behalf Of The Municipality Of Tigbauan To Sign And Enter Into A Memorandum Of Agreement (MOA) With The Department Of Social Welfare And Development (DSWD) Field Office VI Where The DSWD Shall Preposition Emergency Food And Non-Food Relief Items To LGU Tigbauan’s Designated Relief Warehousing Facility As Emergency Relief Augmentation To The LGU Emergency Response Preparedness Measure”*;

WHEREAS, the said **Memorandum of Agreement** shall be made and entered into by, and between the following parties:

- The **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT (DSWD) FIELD OFFICE VI**, a government agency created pursuant to Republic Act 5416 dated May 25, 1968, with principal office and place of business at DSWD Field Office VI, M.H. del Pilar St., Molo, Iloilo City, herein represented by its Regional Director, **ATTY. CARMELO N. NOCHETE**, and hereinafter referred to as the “**DSWD**”; and
- The **LOCAL GOVERNMENT OF TIGBAUAN**, a local government duly created under the laws of the Republic of the Philippines, with principal office address at Brgy. 09 Poblacion, Tigbauan, Iloilo, herein represented by its Local Chief Executive, **ATTY. VIRGILIO T. TERUEL**, and hereinafter referred to as the “**LGU**”

WHEREAS, the DSWD, through its Field Offices is mandated to provide technical and relief augmentation assistance to LGUs affected by disasters beyond its capabilities;

WHEREAS, the LOCAL GOVERNMENT UNIT (LGU) under RA 7160 shall provide relief services and assistance for the victims during and in the aftermath of disaster and their return to productive livelihood following the said event;

WHEREAS, the LGU, thru the LOCAL SOCIAL WELFARE AND DEVELOPMENT OFFICE (LSWDO), with its available DESIGNATED RELIEF WAREHOUSING FACILITY, is willing to accommodate the prepositioned relief goods of the DSWD to be used exclusively during disasters;

WHEREAS, for and in consideration of the foregoing and of the conditions hereinafter set forth, the parties do hereby agree as follows:

OBLIGATIONS OF DSWD:

1. *The DSWD shall preposition emergency Food and Non-Food relief items to LGU-designated relief warehousing facility as emergency relief augmentation to the LGU emergency response preparedness measure;*
2. *During disaster situations, upon the full utilization of the relief items of the LGU, the LGU may utilize the prepositioned emergency food and non-food relief items of the DSWD for the affected families;*
3. *The DSWD shall ensure that the LGU has no pending balances for liquidation of either cash or food and non-food items to qualify for prepositioning;*
4. *The DSWD shall preposition goods based on maximum quantity as identified in Annex A. Twenty-Five percent (25%) utilization shall warrant replenishment;*
5. *The DSWD shall provide technical assistance to the LGU on proper warehouse and inventory management, including but not limited to quality checking and inventory reporting;*
6. *The DSWD shall monitor the quantity, quality, and expiration of goods prepositioned at the LGU warehouse;*
7. *The DSWD through SWAD and CMAT in the respective provinces/cities and municipalities shall monitor compliance of the Provincial/Municipality/City Social Welfare and Development Officers (P/M/CWDOs) to the standard operational protocols and policies on Evacuation Centers and on the food and non-food items provided;*
8. *The DSWD shall monitor the distribution of the augmentation support and the submission of the Relief Distribution Sheets through DSWD SWAD Teams;*
9. *The DSWD, upon submission of the LGU of the Food-For-Work proposal, shall evaluate and approve the proposal based on existing accounting policies and guidelines;*
10. *The DSWD may withdraw the prepositioned goods and deliver it to another disaster affected LGU;*
11. *The DSWD shall establish a grievance system to ensure that issues and concerns related to prepositioning of goods are addressed; and*
12. *The DSWD, in all cases, shall be the one to approve the releases of Food and Non-Food Items prepositioned at the LGU warehouse.*

OBLIGATIONS OF THE MUNICIPAL GOVERNMENT:

1. *The LGU, concurred by the DSWD, shall identify a warehouse based on DSWD standards suitable for the storage of prepositioned food and non-food items;*
2. *The LGU shall identify authorized representatives as the point of contact for related issues and concerns;*
3. *The LGU, through the MSWDO shall ensure proper management of prepositioned relief goods based on standards set during technical assistance;*
4. *The LGU through the MSWDO shall submit a monthly report to the DSWD on the status of the prepositioned relief items/commodities including the liquidation documents for the release of FNIs;*
5. *The LGU shall ensure that the storage of the relief items shall adhere to the following:*
 - a. *The LGU shall ensure that the ground and flooring around and within the warehouse is always dry and clean;*
 - b. *The LGU shall cover its waste disposal system, including the maintenance and removal of visible litter or waste which may attract rodents, insects, and pests;*
 - c. *The LGU shall maintain the cleanliness of walls and floors of the warehouse and prevent water dripping that will contaminate the prepositioned relief items; and*
 - d. *The LGU shall ensure adequate ventilation (installation of exhaust fan, wall fan, and the like) and lighting in the warehouse.*
6. *The LGU shall conduct a regular bi-monthly general housekeeping, sanitation, and inspection on the storage area should be conducted:*
 - a. *The LGU shall conduct regular cleaning operations to eradicate if not minimize food and non-food item stockpile contamination;*
 - b. *The LGU shall ensure the maintenance and preventive measures to eliminate rodents, insects, pests, and the like in the warehouse. Use of pesticides, under precautions and restrictions to prevent contamination of food stockpiles;*
 - c. *The LGU shall facilitate the installation of baits and traps based on their assessment; and*
 - d. *The LGU shall adhere to the standards indicated for storing of food and non-food items to ensure orderly and proper storing of relief items.*
7. *The LGU shall ensure adherence to the First-in-First-out (FIFO) or First-Expiry-First-Out (FEFO) policy in the release of FNIs;*
8. *In case that the prepositioned relief food commodities were not utilized within the period of three (3) months prior to its expiration, the LGU shall submit a request for Food for Work on disaster preparedness and mitigation-related activities;*
9. *The LGU shall grant the DSWD with full access and control to monitor the quality of relief goods stored at the facility at any given time; and*
10. *The LGU in no cases shall distribute, disburse, or dispose of prepositioned relief items without approval from the DSWD.*

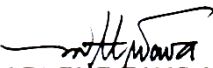
NOW, THEREFORE, on motion of HON. NEA FIRST ALCAZARIN (*counterpart of Hon. Ana Rowena Perera, Chairperson, Committee on Women, Family, Social Services and Indigents*), and duly seconded by Hon. Samantha Mei Torio (*counterpart of Hon. Adrian S. Camposagrado*), Hon. Hazel Marie Garganera (*counterpart of Hon. Neri T. Camiña*), Hon. Charlie Tresplacios (*counterpart of Hon. Reynaldo E. Tumabotabo*), Hon. Cheryl Tantiado (*counterpart of Hon. Julius T. Ledesma*), Hon. Giftsie Marie Wali (*counterpart of Hon. Norberto T. Turalba*), Hon. Anthony Brian Tolato (*counterpart of Hon. Joel L. Sayson*), Hon. John Bert Taronas (*counterpart of Hon. Maribeth L. Tupino*) and Hon. Crisvel Jane Pabustan (*counterpart of Hon. Dyossa Marie T. Teruñez*),

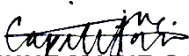
BE IT RESOLVED, AS IT IS HEREBY RESOLVED, by the Sangguniang Bayan to Grant Authority to Atty. Virgilio T. Teruel, Municipal Mayor, for and in behalf of the Municipality of Tigbauan to sign and enter into A Memorandum of Agreement (MOA) with the Department of Social Welfare and Development (DSWD) Field Office VI, where the DSWD shall preposition Emergency Food and Non-Food Relief items to LGU Tigbauan's Designated Relief Warehousing Facility as Emergency Relief Augmentation to the LGU Emergency Response Preparedness Measure;

RESOLVED FURTHER, to furnish copies of this Resolution to the Office of the Municipal Mayor, to the Municipal Social Welfare and Development Office, and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
S.B. Secretary


JULIENNE MARIE CAPITAN
SB Secretary - Counterpart

ATTESTED:


LUGEN T. ORTILANO
Vice Mayor & Presiding Officer


KRISTEL ANN OKUNO
Vice Mayor & Presiding Officer-Counterpart

HON. LUGEN T. ORTILANO
Municipal Vice Mayor
Sangguniang Bayan Members:

HON. ADRIAN S. CAMPOSAGRADO
HON. NERI T. CAMIÑA
HON. REYNALDO E. TUMABOTABO
HON. JOEL L. SAYSON

HON. JULIUS T. LEDESMA, O.D.
HON. NORBETO T. TURALBA
HON. JERRY T. TUARES, C.E.

HON. ANA ROWENA ARIAS-PERERA, R.N. M.A.N.
HON. MARIBETH LEDESMA-TUPINO, LnB President
HON. DYOSSA MARIE TERUÑEZ, SKMF President

"Public office is a public Trust. Public Officials must at all times be accountable to the people