



EXCERPT FROM THE MINUTES OF THE CY 2022 - 30<sup>th</sup> REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON JULY 27, 2022 AT 9:15 IN THE MORNING

**PRESENT:**

HON. LUGEN T. ORTILANO,	-	Vice Mayor & Presiding Officer
HON. ADRIAN S. CAMPOSAGRADO	-	SB Member & Temp. Pres. Officer
HON. NERI T. CAMIÑA	-	SB Member
HON. REYNALDO E. TUMABOTABO	-	SB Member
HON. NORBERTO T. TURALBA	-	SB Member
HON. JERRY T. TUARES	-	SB Member
HON. JOEL L. SAYSON	-	SB Member
HON. ANA ROWENA A. PERERA	-	SB Member
HON. DYOSSA MARIE TERUÑEZ	-	SKMF President
HON. MARIBETH L. TUPINO	-	Liga President

**OFFICIAL BUSINESS:**

HON. JULIUS T. LEDESMA	- Officer-in-Charge, Office of the Mayor (as per Office Order No. 003, series of 2022)
------------------------	---

**Resolution No. 2022-090**

**RESOLUTION AUTHORIZING ATTY. VIRGILIO T. TERUEL, MUNICIPAL MAYOR, IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) FOR THE IMPLEMENTATION OF THE INTEGRATED CLINIC INFORMATION SYSTEM (iClinicSys) OF THE DEPARTMENT OF HEALTH REGIONAL OFFICE (DOH-RO) - WESTERN VISAYAS AND MUNICIPAL GOVERNMENT OF TIGBAUAN.**

**WHEREAS**, in a letter dated July 25, 2022, the Local Chief Executive requested this Sangguniang Bayan for the URGENT passing of a “Resolution Authorizing Atty. Virgilio T. Teruel, Municipal Mayor, In Behalf Of The Municipality Of Tigbauan To Enter Into A Memorandum Of Agreement (MOA) For The Implementation Of The Integrated Clinic Information System (iClinicSys) Of The Department Of Health Regional Office (DOH-RO) - Western Visayas And Municipal Government Of Tigbauan”

**WHEREAS**, said **Memorandum of Agreement** shall be made and entered into by, and between the following parties:

- The Department of Health, Regional Office (DOH-RO)-Western Visayas, a government agency of the Republic of the Philippines created pursuant to Executive Order 94 s. of 1947 and Executive Order No. 102 s. 1999, with principal office address at Q. Abeto St., Mandurriao, Iloilo City, 5000 herein represented by **DR. ADRIANO P. SUBA-AN, DIRECTOR IV, WESTERN VISAYAS** hereinafter referred to as the **DOH WV CHD**; and
- The **MUNICIPALITY OF TIGBAUAN**, a Local Government Unit established and existing under the laws and regulations of the Republic of the Philippines, with principal office address at Tigbauan Municipal Hall, Tejero St., Poblacion 09, Tigbauan, Iloilo, 5021 represented by **HON. VIRGILIO T. TERUEL**, as Municipal Mayor, hereinafter referred to as the **LGU**;

**WHEREAS**, the Department of Health by virtue of its mandate, holds the over-all technical authority in health with three major roles of leadership and regulator in health; enabler and capacity builder; and administrator of special health services;

**WHEREAS**, Republic Act 7160 otherwise known as the 1991 Local Government Code mandates the devolution of the delivery of health services and facilities as one of the basic functions and responsibilities of all Local Government Units or LGUs at all levels;

**WHEREAS**, Republic Act 3573 otherwise known as “Law of Reporting Communicable Diseases” requires all individuals and health facilities to report notifiable diseases to local and national health authorities;

**WHEREAS**, DOH Administrative Order No. 2011-0010 “Implementing Procedures and Guidelines in Reporting Field Health Services Data to the DOH Central Office,” provides guidelines and procedures on reporting field health services data and that said order applies to all DOH Central Offices, Regional Health Offices, DOH retained and Local Government Units with health facilities such as Provincial/City/Municipal/District/Barangay Health Offices;

**WHEREAS**, information and communication technologies is an identified essential tool to improve health care, to increase the level of engagement of each individual in their own care, to provide quality services, to support sustainable health care financing system, practice good governance and promote universal access for all Filipinos;

**WHEREAS**, the Philippine eHealth Strategic Framework and Plan 2014-2020 which provides sense of direction and outlines measurable goals for the National eHealth Program or the use of information and communication technologies in health has the vision that by 2020, “An ICT-enabled Philippine Health System towards better and equitable access to quality health care services, and easier access to secure real time and quality health data and information for evidence-based decision making” is achieved;

**WHEREAS**, the Philippine Health Agenda for 2016-2020 calls for investments in eHealth and data for decision making thus, the health sector shall continue to ensure appropriate utilization of ICTs to improve health care, to increase the level of engagement of each individual in their own care, to provide quality services to support sustainable health care financing system, practice good governance and promote universal access for all Filipinos;

**WHEREAS**, one of the technology solutions developed by DOH through Epidemiology Bureau (EB), Disease Prevention and Control Bureau (DPCB) and Knowledge Management and Information Technology Service (KMITS) which implemented at the point of care is the iClinicSys, a reference model for electronic medical records and health information system for primary care facilities that satisfies Philippine Health Insurance Corporation requirements for benefit packages through capitation and DOH reporting necessities including national health data standards;

**WHEREAS**, iClinicSys software is provided free to interested primary health care facilities including the training and technical support if needed subject to compliance to health information interoperable standards, acceptability of ICT infrastructure in place and commitment for primary care facility management and operation support including availability of at least two (2) designated encoders;

**WHEREAS**, the LGU desires to implement and use the iClinicSys as an electronic medical record and health information system which they will use for the health services to manage the patient demographics, medical histories, diagnoses, treatments, medications, laboratory request and results and generate the required data for their use and also submission to DOH and Philhealth;

**WHEREAS**, the LGU agrees that they shall comply with all required or applicable Philippine governing laws, policies, ordinances, memoranda and other issuances or mandates related to the iClinicSys. Further, the LGU agree to hold harmless and indemnify DOH against any loss or damage, to include reasonable attorney’s fees that may be sustained by reason of

the failure of the LGU to comply with such laws, policies, ordinances, memoranda and other issuances or mandates and vice versa;

**WHEREAS**, the LGU shall not disclose, release, distribute, disseminate or sell the iClinicSys or allow others to obtain such copies from the system for any purpose other than that permitted by the DOH and/or as required by law;

**WHEREAS**, all data/information lodged in the jurisdiction of the LGU under its supervision, care and/or custody are rightly owned by the LGU, even after this MOA has been terminated or expired;

**WHEREAS**, both parties hereby unconditionally and irrevocably agree to preserve and maintain with utmost confidence all Confidential Information, use the said information in the performance of services in accordance to the agreement and segregate the Confidential Information accordingly respective of its rightful owners. All confidential health information or medical records information that are exchanged among the parties shall remain the property of the LGU. Other policies on Confidential Health Information shall conform to Republic Act No. 10173 or the "Data Privacy Act of 2012", and its implementing rules and regulations.

**WHEREAS**, for and in consideration of the foregoing premises and the covenant hereunder, the parties have mutually agreed to enter into this Agreement under the following terms and conditions:

#### ***Roles and Responsibilities of LGU***

*Responsible for the provision and maintenance of necessary ICT resources required to implement the system, as stipulated in the Service Level Agreement (Annex A).*

- 1. Designate at least two (2) personnel who will be responsible in promptly entering and uploading the data, manage the system and backup data.*
- 2. Ensure the validity and/or integrity and security of data to be entered in the system.*
- 3. Ensure the confidentiality of the data stored in the system.*
- 4. Submit the required data and statistical reports to the DOH and Philhealth on a regular basis.*
- 5. Agree to standards compliance on PHIE data privacy.*

#### ***Roles and Responsibilities of DOH through REGIONAL OFFICES***

- 1. Assist the LGU in the installation and access to the iClinicSys by providing resources such as system installer, version updates and soft copy of software operations manual, as stipulated in the Service Level Agreement (Annex A).*
- 2. Provide training for technical staff of the LGU on how to use and manage the iClinicSys.*
- 3. Provide technical assistance in case there is a need to troubleshoot the system.*
- 4. Secure any data that may be required for information exchange if allowed.*
- 5. Conduct monitoring and evaluation on the performance of the system.*

#### ***TERMINATION***

*At any time during the effectivity of this MOA, any of the parties may terminate the same upon written notice to that effect at least thirty (30) days prior to the date of such termination.*

*Activities in progress at the time of termination of this MOA shall be permitted to coincide as planned unless otherwise agreed.*

*This MOA shall take effect after the same is duly signed and notarized and will remain in effect until it is terminated by any of the parties.*


**NOW, THEREFORE**, on motion of HON. ANA ROWENA A. PERERA, Chairperson, Committee on Health and Sanitation and duly seconded by Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Jerry T. Tuares, Hon. Norberto Turalba, Hon. Ana Rowena Perera, Hon. Maribeth L. Tupino and Hon. Dyossa Marie T. Teruñez;

**BE IT RESOLVED**, to authorize the Municipal Mayor, Atty. Virgilio T. Teruel, in behalf of the Municipality of Tigbauan to enter into a Memorandum of Agreement (MOA) for the implementation of the Integrated Clinic Information System (iClinicSys) of the Department Of Health Regional Office (DOH-RO)- Western Visayas and Municipal Government of Tigbauan;

**RESOLVED FURTHER**, to furnish copies of this Resolution to the Office of the Municipal Mayor, Atty. Virgilio T. Teruel, Department Of Health Regional Office (DOH-RO)- Western Visayas, RHU-Tigbauan and all concerned for their information and/or appropriate action.

**APPROVED.**

*CERTIFIED CORRECT:*

  
**MARLENE TAYO-NAVA**  
S.B. Secretary

*ATTESTED:*

  
**ADRIAN S. CAMPOSAGRADO**  
SB Member & Temp. Presiding Officer

**HON. LUGEN T. ORTILANO**  
Municipal Vice Mayor

*Sangguniang Bayan Members:*

HON. JULIUS T. LEDESMA, *O.D.*  
HON. NORBETO T. TURALBA  
HON. JERRY T. TUARES, *C.E.*

HON. ANA ROWENA ARIAS-PERERA, *R.N. M.A.N.*  
HON. MARIBETH LEDESMA-TUPINO, *LnB President*  
HON. DYOSSA MARIE TERUÑEZ, *SKMF President*

HON. ADRIAN S. CAMPOSAGRADO  
HON. NERI T. CAMIÑA  
HON. REYNALDO E. TUMABOTABO  
HON. JOEL L. SAYSON

