Republic of the Philippines Province of Iloilo Municipality of Tigbauan Office of the Sangguniang Bayan Tigbauan Municipal Hall, Tigbauan, Iloilo 5021 Philippines (033) 511-8532 stigbauan@gmail.com



EXCERPT FROM THE MINUTES OF THE 25th REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON JUNE 22, 2022 AT 10:00 O'CLOCK IN THE MORNING

PRESENT:

HON. VIRGILIO T. TERUEL, - Vice Mayor & Presiding Officer HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO - S.B. Member & Temporary

Presiding Officer

HON. DENNIS T. VALENCIA - S.B. Member
HON. NERI T. CAMIÑA - S.B. Member
HON. SUZETTE MARIE HILADO-BANNO - S.B. Member
HON. REYNALDO E. TUMABOTABO - S.B. Member
HON. JULIUS T. LEDESMA - S.B. Member
HON. NORBERTO T. TURALBA - S.B. Member
HON. JERRY T. TUARES - Liga President

ABSENT:

HON. MARLON R.TERUÑEZ - S.B. Member (Compensatory Time Off)
HON. DYOSSA MARIE T. TERUÑEZ - SKMF President(Compensatory Time Off)

Resolution No. 2022-074

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR ATTY. SUZETTE T. ALQUISADA, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF HEALTH - WESTERN VISAYAS CENTER FOR HEALTH DEVELOPMENT (DOH-WV CHD) FOR THE COMPLETION/UPGRADE/REPAIR OF BAGACAY BHS TO BE IMPLEMENTED AND PROCURED BY THE LOCAL GOVERNMENT UNIT OF TIGBAUAN THRU TRANSFER OF FUND IN THE AMOUNT OF EIGHT HUNDRED THOUSAND PESOS ONLY (PHP. 800,000.00) UNDER THE DOH HEALTH FACILITIES ENHANCEMENT PROGRAM FOR CALENDAR YEAR 2022

WHEREAS, the Department of Health thru the Health Facilities Enhancement Program for CY 2022 has appropriated the amount of EIGHT HUNDRED THOUSAND PESOS ONLY (Php800,000.00) intended for the Completion/Upgrading/Repair of Bagacay BHS to be implemented and procured by the Local Government Unit of Tigbauan thru transfer of fund.

NOW, THEREFORE, in consideration of the foregoing premises and stipulations herein set forth, the Parties hereto agree and do hereby agree as follows:

A. FUND UTILIZATION

1. **DOH-WVCHD** shall transfer the funds to **LGU** chargeable against the Sub-allotment Advice (SAA) No. 2022-02-0538 dated February 10, 2022 of CY 2022 General Appropriations Act or RA 11639 under DOH-HFEP 2022 For Comprehensive Release (FCR).

Accountant III

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RISTINE C. ABUZO, CPA

I C. BERNABE, MD,

CSEE

MD, MPH,

RISTINE C. ABUZO, CPA

I C. BERNABE, MD,

APDO, Aklan

Regional Director

Accountant III

- The person in-charge in managing the funds and the Budget/Accounting Division of the LGU are informed of these MOA in relation to the conduct of this activity and shall be responsible implementation and monitoring of funds accordingly;
- In the event that the LGU fails to execute the project within ninety (90) calendar days from the receipt of the First (1st) Tranche, the funds shall be subject to automatic reversion by the DOH unless otherwise with justifiable reason/s.

RESPONSIBILITIES OF THE LGU

- Submit Sangguniang Bayan Resolution authorizing the Municipal Mayor to enter into an agreen the DOH-WVCHD;
- Ensure that the Schematic Plan for the infrastructure project complies with the existing DOH stan licensing and accreditation and secure a Permit to Construct (PTC);
- Preparecomplete Detailed Architecture and Engineering Drawing (DAED) Plans, Technical Speci Scope of Work, Bill of Quantities, Detailed Cost Estimates, Approved Budget of the Contract and Documents for Bidding Purposes following provisions of the National Building Code, Structural, I Sanitary and Mechanical Codes, Fire Code, Accessibility Law, and all other pertinent laws and regu Coordinate with the DOH-WVCHD during the pre-procurement, procurement process and the
- their respective project implementation;
- Bid and award the infrastructure projection accordance to the provisions of R.A. 9184 and its Re and allow DOH-WV authorized representative to act as observer in the bidding process and as m the Technical Working Group for prequalification and bid evaluation if applicable;
- Submit to **DOH-WVCHD** the complete certified true copy of contract documents upon receipt of the to Proceed by the contractor;
- EMILIA P. MONICIMPO, MD, MPH, CSEE Manage and Supervise the implementation of the project following the highest standards for I control, safety, and quality assurance and hire or assign a quality control engineer for such pursecure the necessary local permits;
- Ensure compliance to the Philippine Green Building Code (GB Code) for all health facilities with at least ten thousand (10,000) square meters gross floor area;
- Attend monitoring meetings called for by DOH-WVCHD and immediately act on the observations the agency which would require corrections and revisions on the implementation of the project;
- 10. Raise to DOH-WVCHD for arbitration, any issues on the project implementation and must seek clearance and approval of the agency for any proposed Variation Orders;
- Clearance and approval of the agency for any proposed Variation Orders;

 Adhere to the Guidelines on the implementation of Unified Colors and Designs of all HFEP Funds
 Facilities and DOH approved Logo which shall be integrated in the Program of Works;

 Ensure immediate implementation and completion of the Project within the specified duration the Standard Contract Duration per Project Construction Cost and Estimated Monthly Perce Accomplishment of HFEP Infrastructure Projects as per Annex "A";

 Together with DOH-WVCHD, conduct final inspection of the project prior to the issuance of the C
- of Completion;
- 14. Within 15 calendar days after every disbursement made to the contractor/payee, submit the I Checks Issued (RCI) and the Report of Disbursement (RD) to report the utilization of funds, refle actual project expenses incurred, duly approved by the Municipal Mayor; and any unutilized balance after completion of the project shall be returned to DOH-WVCHD, pursuant to Item 4.6 and 4.9 of CO. No. 94-013 dated December 13, 1994;
- Ensure that the health facility shall be functional within three (3) months after the completi project and should be utilized according to its purpose;
- Provincial HealthOfficer 15. Ensure that funds shall be provided and reflected in the Annual Operational Plan for the c maintenance and operations of the facility/infrastructure project, human resource requirer acquisition of equipment;
- Book-up the cost of the infrastructure project in the Municipal Book of Accounts and furnish DOI a copy of the Journal Entry Voucher (JEV) within six (6) months after completion of the said proje
- The Exterior Façade of all HFEP projects when constructed with complete architectural finishes be altered by the recipient LGU within five (5) years from the date of Acceptance of the project/s,
- Ensure that the health facilities maintain its PhilHealth accreditation.

RESPONSIBILITIES OF THE DOH-WVCHD

- Release/transfer the funds to the LGU in two (2) tranches after receipt of the doc requirements scheduled to wit:
 - 1.1 First Tranche- Sixty percent (60%) of the Total Project Allocation upon execution of this submission of the following documentary requirements, to be accomplished in three (3)
 - Approved Detailed Architectural and Engineering Drawings (DAED)

FLORENCIO T. MIRAFLORES **GOV. FLORENCIO T. MIRAFLORES**

Provincial Governor

Provincial HealthOfficer

VICTOR SANTA MARIA, MD VICTOR SANTA MARIA, MD

BERNARDINO R. VILLARUEL

BERN

Provincial Treasurer

- b. Program of Work and Detailed Estimates Approved by the Provincial/Municipal LGU
- c. Fund Utilization Report (FUR) showing 100%
- 1.2 Second Tranche Forty percent (40%) of the Total Project Cost, to be accomplished in three (3) sets;
 - a. Letter request of the **LGU** for the release of the second (2nd) tranche;
 - b. Fund Utilization Report (FUR) showing utilization of at least sixty percent (60%) of the amount released in the first (1st) tranche;
 - c. Pictures with caption of the <u>on-going</u> implementation of the project showing 4-angles for exterior and 5 angles for interior; and
 - d. Copy of Journal Entry Voucher (JEV) of completed HFEP Infra project/s that were previously implemented by the **LGU** through MOA with DOH-WVCHD, if applicable.
- 2. Provide technical assistance to the Provincial/Municipal Engineering Office in the preparation of schematic plans for infrastructure;
- 3. Evaluate and approve the Detailed Architecture and Engineering Plans, Technical Specifications, Scope of Work and the Approved Budget for the Contract prior to bidding and award of the infrastructure project;
- 4. Attend all meetings called for by the **LGU**-Bids and Awards Committee (BAC) in the conduct of infrastructure procurement as observer;
- 5. Coordinate with the **LGU** on the status of project implementation, including the issues/concerns that may arise during the implementation of the project/s;
- 6. Conduct regular monitoring and inspection of the progress of infrastructure project and act promptly on any requests for arbitration or for Variation Orders;
- 7. Together with the **LGU**, conduct final inspection of the project prior to issuance of the Certificate of Completion;
- 8. Ensure that the **LGU**/contractor completes the infrastructure project within the specified project duration;
- 9. Ensure that utilization of funds shall follow the usual budgeting, accounting and auditing rules and regulations;
- 10. Submit a Monthly Fund Utilization report with all the pertinent supporting documents to DOH Finance Service on or before the 7th day of the following month;
- 11. Ensure that the cost of turned-over completed HFEP Infra Projects are booked-up in a Journal Entry Voucher of respective Book of Account of recipient provincial and municipal **LGU**.
- 12. Monitor thru the Development Management Officer/s (DMOs) the operation/functionality of the completed health facility.

NOW, THEREFORE, on motion of HON. SUZETTE MARIE HILADO-BANNO, Chairperson, Committee on Health and Sanitation and duly seconded by Hon. Dennis T. Valencia, Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Ma. Gerrylin Santuyo-Camposagrado, Hon. Norberto T. Turalba and Hon. Jerry T. Tuares;

RESOLVED, to authorize the Municipal Mayor Atty. Suzette T. Alquisada, for and in behalf of the Municipality of Tigbauan to Enter Into A Memorandum Of Agreement (MOA) with the Department of Health-Western Visayas Center for Health Development (DOH-WV CHD) for the completion/upgrade/repair of Bagacay BHS to be implemented and procured by the Local Government Unit Of Tigbauan thru transfer of fund in the amount of Eight Hundred Thousand Pesos Only (PHP. 800,000.00) under the DOH Health Facilities Enhancement Program for Calendar Year 2022.

RESOLVED FURTHER, to forward copies of this Resolution to **ADRIANO P. SUBA-AN**, **MD**, **MPH**, **MCHM**, **CESO IV**, to **Hon. Suzette T. Alguisada**, Municipal Mayor and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:

MARLENE TAYO-NAVA

S.B. Secretary

ATTESTED:

Hon. Dennis T. Valencia

Hon. Marlon R. Teruñez, Ph.D.

Hon. Neri T. Camiña

ATTY. VIRGILIO T. TERUEL Vice Mayor & Presiding Officer

Hon. Suzette Marie Hilado-Banno, *M.D.* Hon. Reynaldo E. Tumabotabo Hon. Julius T. Ledesma, *O.D.* Hon. Norberto T. Turalba Hon. Jerry T. Tuares, *LnB-Pres*. Hon. Dyossa Marie Teruñez, *SKMF Pres*.

Hon. Ma. Gerrylin Santuyo-Camposagrado, Lawyer, MPA