



EXCERPT FROM THE MINUTES OF THE 13th REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON MARCH 30, 2022 AT 8:45 IN THE MORNING

PRESENT:

HON. VIRGILIO T. TERUEL,	- Vice Mayor & Presiding Officer
HON. NERI T. CAMIÑA	- S.B. Member
HON. MARLON R. TERUÑEZ	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO	- S.B. Member
HON. REYNALDO E. TUMABOTABO	- S.B. Member
HON. JULIUS T. LEDESMA	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO	- S.B. Member
HON. NORBERTO T. TURALBA	- S.B. Member
HON. JERRY T. TUARES	- Liga President
HON. DYOSSA MARIE T. TERUÑEZ	- SKMF President

ABSENT:

HON. DENNIS T. VALENCIA	- S.B. Member (<i>Special Priv. Leave</i>)
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Resolution No. 2022-035

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR ATTY. SUZETTE TENEFRANCIA-ALQUISADA FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE WEST VISAYAS STATE UNIVERSITY (WVSU), LA PAZ, ILOILO CITY FOR THE ON-THE-JOB TRAINING (OJT) PROGRAM FOR THE STUDENTS.

WHEREAS, the Local Chief Executive in a letter dated March 28, 2022 requested this Sangguniang Bayan for the URGENT passing of a *“Resolution Authorizing the Municipal Mayor, Atty. Suzette Tenefrancia-Alquisada, for and in Behalf of the Municipality of Tigbauan to Enter Into a Memorandum of Agreement (MOA) with the West Visayas State University (WVSU), La Paz, Iloilo City for the On-The-Job Training (OJT) Program for the Students;*

WHEREAS, said **Memorandum of Agreement** shall be made and entered into by, and between the following parties:

- The **WEST VISAYAS STATE UNIVERSITY** (WVSU), a state-owned higher education institution existing under Philippine laws and governed by its own charter with principal office located Luna Street, La Paz, Iloilo City, represented by its President, **DR. JOSELITO F. VILLARUZ**, as “FIRST PARTY”; and
- The **MUNICIPALITY OF TIGBAUAN**, a local government unit with principal office address at Tejero St., Tigbauan, Iloilo represented by its Municipal Mayor, **ATTY. SUZETTE T. ALQUISADA**, as “SECOND PARTY”;

WHEREAS, the Municipality of Tigbauan has the facilities and/or expertise to provide occupational experience to student-trainees to enhance their competence in their chosen field of endeavor;

WHEREAS, the West Visayas State University is offering a state-owned higher education or degree program that require on-the-job training (OJT) in order to adequately expose its students to actual work situations and enable them to enhance their knowledge, skills, work attitudes and values;

WHEREAS, the duration of the on-the-job training shall be for three hundred (300) hours unless otherwise extended for cause and upon mutual agreement of both parties;

WHEREAS, the on-the-job training aims to train students to become competitive, innovative, technical and world class professionals through actual exposure to establishments that will provide the student experience related to their program;

WHEREAS, it is expressly understood that there will be no employer-employee relationship between the student-intern and the LGU of Tigbauan' neither shall the contract be deemed to constitute a promise of future employment to the student intern;

WHEREAS, for and in consideration of the foregoing premises, the parties have mutually agreed to enter into this MOA for the on-the-job training based of the following terms and cond

A. The University shall:

1. *Identify, recommend, and endorse the names of student who will undergo OJT in the LGU Tigbauan;*
2. *In coordination with the partner institution, monitor the schedule of activities/experiences during OJT by conducting supervisory and instructional visits/follow-up on site;*
3. *Monitor the daily health and safety status of the students before reporting for work to the partner institution, through the on-line health declaration form to be filled-up by the students;*
4. *Evaluate the progress of student-trainees and discuss problems with the partner institution;*
5. *Provide basic orientation to student-trainees concerning the purpose of the on-the-job training, observance of work values and attitudes while undergoing on-the-job training and the observance of confidentiality of trade secrets of the partner institution.*
6. *Hear complaints, recommend and/or cause the transfer and/or withdrawal of student trainee who is found to misbehave and/or act in defiance to existing standards, rules and regulations of the LGU Tigbauan and to impose appropriate sanctions to the student-trainee(s) concerned; and*
7. *Orient student-trainees that any and all liabilities for damage to property and/or injury to third persons caused by their intentional or negligent acts while in the course of training shall be their personal liability, to the exclusion of the West Visayas State University and the LGU Tigbauan.*

B. The LGU Tigbauan shall:

1. *Allow student-trainees recommended by the West Visayas State University to enter into its premises and ensure them of a safe and conducive working environment;*
2. *In coordination with the West Visayas State University, provide and/or expose them to varied work experiences and/or activities;*
3. *Orient student-trainees on the policies, rules and regulations to be observed in the entire duration of the on-the-job training and report any infraction and/or violation thereof to the OJT Coordinator of the West Visayas State University;*
4. *Provide necessary immediate care to student trainees in case of accident and Covid 19 risk while at work, and inform the OJT Coordinator of the incident.*

5. *Provide students with guidance on Covid management protocols followed by the partner institution or issuances by the Local Government Unit. Health related expenses shall be covered by the student trainee;*
6. *Submit to the West Visayas State University evaluation/assessment report concerning the work performance of student-trainees at the end of the training program; and*
7. *May grant allowance and/or adequate accident insurance to student-trainees in accordance with their existing policies.*


NOW THEREFORE, upon motion of HON. NERI T. CAMIÑA, Chairman, *Committee on Education, Tourism and Civil Service* and duly seconded by Hon. Marlon R. Teruñez, Hon. Suzette Marie Hilado-Banno, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Ma. Gerrylin Santuyo-Camposagrado, Hon. Norberto T. Turalba and Hon. Dyossa Marie T. Teruñez;

RESOLVED, to authorize the Municipal Mayor Atty. Suzette Tenefrancia-Alquisada for and in behalf of the Municipality of Tigbauan to Enter Into A Memorandum of Agreement (MOA) with the West Visayas State University, La Paz, Iloilo City for the On-The-Job Training (OJT) Program for the Students;

RESOLVED FURTHER, to furnish copies of this Resolution to Hon. Mayor Suzette Tenefrancia-Alquisada, to the West Visayas State University and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:


ATTY. VIRGILIO T. TERUEL
Vice Mayor & Presiding Officer

HON. VIRGILIO T. TERUEL, *Lawyer*
Municipal Vice Mayor
Sangguniang Bayan Members:

Hon. Dennis T. Valencia
Hon. Neri T. Camiña
Hon. Marlon R. Teruñez, *Ph.D.*

Hon. Suzette Marie Hilado-Banno, *M.D.*
Hon. Reynaldo E. Tumabotabo
Hon. Julius T. Ledesma, *O.D.*
Hon. Ma. Gerrylin Santuyo-Camposagrado, *Lawyer, MPA*

Hon. Norberto T. Turalba
Hon. Jerry T. Tuares, *LNB-Pres.*
Hon. Dyossa Marie Teruñez, *SKMF Pres.*