

Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
Office of the Sangguniang Bayan
Tigbauan Municipal Hall, Tigbauan, Iloilo 5021 Philippines
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EXCERPT FROM THE MINUTES OF THE 50TH REGULAR SESSION OF THE HONORABLE SANGGUNIAN BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON DECEMBER 02, 2020 AT 9:15 IN THE MORNING

PRESENT:

- | | |
|--|---|
| HON. VIRGILIO T. TERUEL | - Vice Mayor & Presiding Officer |
| HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO | - S.B. Member & Temp. Presiding Officer |
| HON. DENNIS T. VALENCIA | - S.B. Member |
| HON. NERI T. CAMIÑA | - S.B. Member |
| HON. MARLON R. TERUÑEZ | - S.B. Member |
| HON. SUZETTE MARIE HILADO-BANNO | - S.B. Member |
| HON. REYNALDO E. TUMABOTABO | - S.B. Member |
| HON. JULIUS T. LEDESMA | - S.B. Member |
| HON. NORBERTO T. TURALBA | - S.B. Member |
| HON. JERRY T. TUARES | - Liga President |
| HON. DYOSSA MARIE T. TERUÑEZ | - SKMF President |

ABSENT: NONE

Resolution No. 2020- 111

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, ATTY. SUZETTE T. ALQUISADA, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN, TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) FOR THE IMPLEMENTATION OF TULONG PANGHANAPBUHAY SA ATING DISPLACED/DISADVANTAGED (TUPAD) WORKERS PROGRAM IN THE MUNICIPALITY OF TIGBAUAN

WHEREAS, it is the National Government’s policy to implement poverty alleviation project in all regions;

WHEREAS, the Department of Labor and Employment (DOLE) is mandated to promote gainful employment opportunities, develop human resources, protect workers and promote their welfare, and maintain industrial peace;

WHEREAS, the DOLE provides assistance to help displaced or to be displaced workers in coping with the closure or slowing down of operations of companies as a result of economic disruptions and/or the occurrence of natural disasters, calamities, or armed conflicts that affect their economic base and to augment the meager income of the underemployed and seasonal workers under its TULONG PANGHANAPBUHAY SA ATING DISPLACED/DISADVANTAGED (TUPAD) WORKERS PROGRAM, pursuant to the provisions of DO No. 173, series of 2017;

WHEREAS, the DOLE-RO No. VI has been given the responsibility to implement the TUPAD Program to enable the displaced workers, underemployed and seasonal workers to engage in short-term community works to provide them with temporary wage employment for a period of 15 days;

WHEREAS, this partnership is vital to ensure the successful implementation of the said projects and achieve their desired social outcomes;

WHEREAS, for and in consideration of the foregoing premises, the parties hereto have agreed to enter into this Memorandum of Agreement under the following terms and conditions;

• **RESPONSIBILITIES OF THE PARTIES**

A. The DOLE-RO NO. VI shall:

1. *Provide the following package of services:*
 - a) *100% wage for work rendered based on prevailing minimum wage in the region*
 - b) *Orientation on safety and health thru dissemination of brochures or Audio-Visual Presentation; (to be provided either by DOLE or ACP)*
 - c) *Orientation on financial literacy thru dissemination of brochures or Audio-Visual Presentation; (to be provided either by DOLE or ACP)*
 - d) *Personal Protective Equipment (PPE) such as TUPAD t-shirt (c/o DOLE); and (Other PPEs may be provided in case of hazardous work as specified in OSH Standards, S1989) (to be provided either by DOLE or ACP)*
 - e) *Micro-insurance*
2. *Provide orientation/briefing to the PROPONENT prior to issuance of fund assistance to ensure that both the technical and administrative concerns relative to the Project are adequately addressed;*
3. *Monitor and inspect the project implementation on a regular basis; verify the liquidation reports and authenticity of payroll of the PROPONENT;*
4. *Adhere to the accounting and auditing requirements of fund transfers to the Proponent per COA Circular 2007-001 and 2012-001.*
5. *Demand the refund of unused funds or savings after project completion and the refund of any disallowed amount as a result of financial audit by the DOLE and/or the Commission on Audit, as well as issue an Official Receipt (OR) for the refunded unexpended balance or disallowance remitted by the PROPONENT;*
6. *Issue Certificate of Completion of the project to the proponent.*
7. *Institute appropriate actions against the concerned PROPONENT which may include, among others, suspension or termination of the project in case of violation of the provisions of this MOA and/or legal action for misuse of approved and released funds, the legal costs of which shall be shouldered by the PROPONENT.*

B. The PROPONENT ACP shall:

1. *Identify community work projects and engage the beneficiaries for the period of fifteen (15) days starting from December 3, 2020 to December 30, 2020, specifically in Barangay/Municipality of Tigbauan, Province of Iloilo;*
2. *Provide equity or counterpart equivalent to twenty percent (20%) of the total project cost.*
3. *Adhere to the TUPAD Program guidelines and procedures as stipulated in DO No. 173-2017, and other relevant government regulations;*
4. *Implement the TUPAD Program based on the approved project proposal which forms as an integral part of this Agreement, in accordance with the approved program objectives, standards, systems and procedures for implementation, time schedule, as well as the attached approved work program*
5. *Deposit the check received for the purpose to their respective authorized depository banks. It shall issue corresponding Official Receipt (OR) in acknowledgement thereof;*
6. *Keep the DOLE informed at least three (3) working days before the actual date of implementation of the project.*

7. Utilize the amount received from DOLE solely for the approved project/s and/or for the purpose and line items as specified in the approved project proposals;
8. Shall not use the funds received from DOLE for payment of additional compensation or in the creation of new positions or augmentation of salaries of regular personnel of ACP officers and members/employees, or for other benefits in the form of allowances, incentive pay, bonuses, honorarium or other forms of additional compensation, and for purchase of motor vehicles;
9. Keep and maintain separate subsidiary record for the project funds.
10. Submit to DOLE the required worker's profile and duly audited liquidation reports with supporting documents such as payroll, pictures, certificate of project completion and attendance sheet/DTR.
11. Return to DOLE any unused funds or savings immediately after project completion and any disallowed amount as a result of financial audit by the DOLE and/or the Commission on Audit;
12. Allow access to or make available all records and facilities pertaining to the project for the visitorial audit and examination of the DOLE and/or COA authorized representative/s; and
13. Prepare a separate proposal and MOA for the provision of skills and entrepreneurship training (if to be provided, based on the willingness of beneficiaries).


NOW THEREFORE, on motion of HON. JULIUS T. LEDESMA, *Chairman, Committee on Economic Affairs, Investment, Labor & Employment* and duly seconded by Hon. Dennis T. Valencia, Hon. Neri T. Camiña, Hon. Marlon R. Teruñez, Hon. Suzette Marie Hilado-Banno, Hon. Reynaldo E. Tumabotabo, Hon. Ma. Gerrylin Santuyo-Camposagrado, Hon. Norberto T. Turalba, Hon. Jerry T. Tuares and Hon. Dyossa Marie T. Teruñez, **Be It,**

RESOLVED, to authorize The Municipal Mayor, Atty. Suzette T. Alquisada, For And In Behalf Of The Municipality Of Tigbauan, To Enter Into A Memorandum Of Agreement (MOA) With Department Of Labor And Employment (DOLE) For The Implementation Of Tulong Panghanapbuhay Sa Ating Displaced/Disadvantaged (TUPAD) Workers Program In The Municipality Of Tigbauan,

RESOLVED FURTHER, to furnish copies of this resolution to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
SB Secretary

ATTESTED:


ATTY. VIRGILIO T. TERUEL
Vice Mayor & Presiding Officer

HON. VIRGILIO T. TERUEL, LAWYER
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Dennis T. Valencia
Hon. Neri T. Camiña
Hon. Marlon R. Teruñez

Hon. Suzette Marie Hilado-Banno, *M.D.*
Hon. Reynaldo E. Tumabotabo
Hon. Julius T. Ledesma, *O.D.*

Hon. Ma. Gerrylin Santuyo-Camposagrado, *LLB,MPA*
Hon. Norberto T. Turalba
Hon. Jerry T. Tuares, (*LnB-Pres.*)- *Civil Engineer*
Hon. Dyossa Marie Teruñez (*SKMF-Pres.*)

"Public office is a public trust. Public Officials must at all times be accountable to the people."