



EXCERPT FROM THE MINUTES OF THE 48<sup>TH</sup> REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON NOVEMBER 27, 2019 AT 1:30 IN THE AFTERNOON

**PRESENT:**

HON. VIRGILIO T. TERUEL,	- Vice Mayor & Presiding Officer
HON. DENNIS T. VALENCIA	- S.B. Member
HON. NERI T. CAMIÑA	- S.B. Member
HON. MARLON R. TERUÑEZ	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO	- S.B. Member
HON. REYNALDO E. TUMABOTABO	- S.B. Member
HON. JULIUS T. LEDESMA	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO	- S.B. Member
HON. NORBERTO T. TURALBA	- S.B. Member
HON. JERRY T. TUARES	- Liga President
HON. DYOSSA MARIE T. TERUÑEZ	- SKMF President

**ABSENT:** NONE

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**Resolution No. 2019-136**

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, ATTY. SUZETTE T. ALQUISADA, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN, TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH BARANGAY ATABAYAN AND BARANGAY PARARA NORTE, TIGBAUAN, ILOILO FOR THE TURNOVER AND MANAGEMENT OF THE SEWING MACHINE AS A SHARED SERVICE FACILITY

WHEREAS, skilled beneficiaries on sewing, cannot acquire by themselves machinery, equipment and tools required to increase their productivity due to the capital investment necessary for such acquisition;

WHEREAS, the SEWING MACHINE, a Service Facility, will encourage the graduation of the beneficiaries to the next level where they could market to share and be integrated into the supply chain;

WHEREAS, Barangay Atabayan and Barangay Parara Norte, have been identified by the LGU-TIGBAUAN as qualified COOPERATORS to manage such Sewing Machines and said barangays have also expressed their willingness to manage such machines as shared service facility;

WHEREAS, for and in consideration of the foregoing premises and of the mutual covenants and stipulations hereafter set forth, "**LGU-TIGBAUAN**" and **BARANGAY ATABAYAN** and **BARANGAY PARARA NORTE** the "COOPERATORS" hereby agree to enter into this Memorandum of Agreement (MOA), subject to the following terms and conditions:

• **ROLES, DUTIES AND RESPONSIBILITIES OF LGU-TIGBAUAN**

1. *To procure the sewing machine as specified in the request in accordance with the provision of R.A. 9184 "Government Procurement Act"*
2. *Together with an authorized representative of the cooperator shall inspect and receive the Machines/equipment/tools to ensure that they meet all specifications as defined in the purchased request and to turn over the same to the designated site of the cooperator in accordance with the prescribed procedures to the cooperator and the latter shall acknowledge in writing receipt thereof.*

3. Grant Barangay Atabayan and Barangay Parara Norte, use of the machinery, equipment and tools subject of this MOA free of charge. It is hereby understood that the ownership of the machinery, equipment and tools remains with "LGU-TIGBAUAN".
4. Conduct periodic inspection of the sewing facility to monitor its condition in order to promptly identify any problem that may arise so that appropriate remedial measures may be undertaken.
5. Monitor and evaluate the operations of the facility, particularly in terms of its production. The designated person/office of the LGU shall consolidate and evaluate accomplishment reports submitted by the cooperator's beneficiaries.
6. Provide , when necessary additional technical support for capacitating the beneficiaries to sustainably manage and operate the facility.
7. Institute appropriate actions against the concerned cooperator which may include , among others, suspension or termination of the assignment of the machine, in case of violation of the provision of this MOA.

• **ROLES, DUTIES AND RESPONSIBILITIES OF BARANGAY ATABAYAN AND BARANGAY PARARA NORTE**

1. Provide facilities to house the sewing machine, equipment and tools subject of this MOA, and counterpart support facilities such as power and other ancillary facilities, as well as working capital and personnel needed to manage and operate the service facility.
2. Together with an authorized representative of LGU-TIGBAUAN inspect and receive the machinery, equipment and tools that were procured upon delivery by the supplier thereof to ensure that they meet all specifications as defined in the Purchase Request Form.
3. May also take insurance to cover its loss or damage to the machinery/equipment/tools.
4. Jointly prepare and approve Manual of Operations which shall include among others, the organizational/functional structure of the shared service facility, procedure for accessing the services of the facility.
5. Conduct periodic preventive maintenance work to keep the machinery, equipment and tools subject of this MOA in good working condition.
6. Return the machine.


NOW, THEREFORE, on motion of HON. SUZETTE MARIE HILADO-BANNO, Committee On Women, Family, Social Services and Senior Citizen (Including Indigents) and duly seconded by Hon. Dennis T. Valencia, Hon. Neri T. Camiña, Hon. Marlon R. Teruñez, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Norberto T. Turalba Hon. Jerry T. Tuares and Hon. Dyossa Marie T. Teruñez;

RESOLVED, to authorize the Municipal Mayor, Atty. Suzette T. Alquisada, for and in behalf of the Municipality of Tigbauan, to Enter A Memorandum of Agreement (MOA) with Barangay Atabayan and Barangay Parara Norte, Tigbauan, Iloilo for the turnover and management of the Sewing Machine as a Shared Service Facility;

RESOLVED FURTHER, to forward copies of this Resolution to Hon. Suzette Tenefrancia-Alquisada, Municipal Mayor, this municipality, to Barangays Atabayan and Parara Norte and to all concerned for their information.

APPROVED.

CERTIFIED CORRECT:

  
**MARLENE TAYO-NAVA**  
S.B. Secretary

ATTESTED:

  
**ATTY. VIRGILIO T. TERUEL**  
Vice Mayor & Presiding Officer

HON. VIRGILIO T. TERUEL, LAWYER  
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Dennis T. Valencia  
Hon. Neri T. Camiña  
Hon. Marlon R. Teruñez

Hon. Suzette Marie Hilado-Banno, M.D.  
Hon. Reynaldo E. Tumabotabo  
Hon. Julius T. Ledesma, O.D.

Hon. Ma. Gerrylin Santuyo-Camposagrado, LLB,MPA  
Hon. Norberto T. Turalba  
Hon. Jerry T. Tuares, (LnB-Pres.)- Civil Engineer  
Hon. Dyossa Marie Teruñez (SKMF-Pres.)

"Public office is a public trust. Public Officials must at all times be accountable to the people."





