

Office of the Sangguniang Bayan

Tigbauan Municipal Hall, Tigbauan, Iloilo 5021 Philippines

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EXCERPT FROM THE MINUTES OF THE 16th REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON APRIL 19, 2017 AT 3:05 IN THE AFTERNOON.

PRESENT:

HON. VIRGILIO T. TERUEL,	Vice Mayor & Presiding Officer
HON. DENNIS T. VALENCIA	- S.B. Member
HON. JOHN GERSHWIN C. TUERES	- S.B. Member
HON. ARIEL I. BERNARDO	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO	- S.B. Member
HON. NERI T. CAMIÑA	- S.B. Member
HON. JULIUS T. LEDESMA	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO	- S.B. Member
HON. JERRY T. TUARES	- S.B. Member
HON. RONNIE T. PAGUNTALAN	- Liga President

ABSENT: NONE

Resolution No. 2017-052

RESOLUTION AUTHORIZING THE MUNICIPAL MAYOR, ATTY. SUZETTE TENEFRANCIA-ALQUISADA, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF HEALTH-REGIONAL OFFICE VI FOR THE COMPLETION OF REHABILITATION/EXPANSION/RENOVATION OF BARANGAY HEALTH STATIONS (BHS) IN TIGBAUAN, ILOILO UNDER THE HEALTH FACILITY ENHANCEMENT PROGRAM (HFEP).

WHEREAS, the DOH issued Administrative Order No. 2016-0038 entitled, "The Philippine Health Agenda 2016-2022" which seeks to fulfill the global call for Universal Health Coverage, Adopting "*All for Health Towards Health for All*" as the rallying point to realize the vision of a Healthy Philippines by 2022;

WHEREAS, the Philippine Health Agenda (PHA) aims to (1) ensure the best health outcomes for all, without socio-economic, ethnic, gender, and geographic disparities; (2) promote health and deliver healthcare through means and respect, value and empower clients and patients as they interact with the health system; and (3) protect all families especially the poor, marginalized, and vulnerable against the high cost of healthcare;

WHEREAS, the Health Facility Enhancement Program (HFEP) serves as the national government's vehicle for which healthcare facilities receive assistance for infrastructure improvement and equipment upgrade;

WHEREAS, since CY 2007, the DOH has upgraded, Government Health Care facilities to include Barangay Health Stations, Rural Health Units, District Hospitals, Provincial Hospitals, and DOH Retained Hospitals and other health facilities;

WHEREAS, the appropriation is provided in the General Appropriations Act of 2017 or Republic Act 10924 for the Department of Health, under the Health Facilities Enhancement Program (HFEP) which shall be used for the construction, upgrading, expansion, repair and rehabilitation of Local Government Unit (LGU) Health Care Facilities including the purchase of equipment in alignment with Ambisyon Natin 2040 and the Philippine Development Plan 2017-2022;

WHEREAS, DOH Central Office sub-allotted funds to DOH-Regional Office VI under Sub-Allotment Advice (SAA) No. 2016-07-1045 in the amount of Eleven Million Three Hundred Six Thousand Two Hundred Fifty Seven Pesos (Php 11,306,257.00) intended for the Repair, Upgrade, Rehabilitation and Construction of BHS and Birthing Clinics;

WHEREAS, a budget allocation of Php 1,660,000.00 is intended for the Completion of Rehabilitation/Expansion/Renovation of Barangay Health Stations (BHS) in Tigbauan, Iloilo to wit:

Health Facility	Amount
Binaliuan Mayor BHS	Php 860,000.00
Buyu-an BHS	Php 800,000.00
Total	Php 1,660,000.00

WHEREAS, in consideration of the foregoing premises and stipulations herein set forth, the Parties hereto agree and do hereby agree as follows:

A. Fund utilization

- The funds shall be chargeable against CY 2016 Health Facilities Enhancement Program of the Department of Health under Sub-Allotment Advice (SAA) No. 2016-07-1045.*
- In the event that the LGU failed to execute the project within **SIXTY** (60) calendar days from the date of approval of this MOA, the funds shall be reverted back to the funding agency.*

B. Responsibilities of the LGU

- Submit a Sangguniang Bayan Resolution Authorizing the Municipal Mayor to enter into an agreement with the DOH RO VI;*
- Bid and Award the infrastructure project in accordance with the provisions of RA 9184, and the IRR and that DOH RO VI personnel will act as observer of the LGU Bids and Awards Committee and Technical Working Group for prequalification and bid evaluation;*
- Supervise the implementation of the project following the highest standards for materials control, safety, and quality assurance and hire or assign a quality control engineer for the purpose and secure the necessary required local permits;*
- Attend to monitoring meetings called by the RO VI and act immediately on observations made by the same requiring corrections and revisions in the implementation of the project;*
- Raise to the RO VI for arbitration, any conflict in the project implementation and seek the clearance and approval first of the agency for any proposed Variation Orders;*
- Ensure immediate implementation of the project and completed within the specified project duration;*
- Together with the RO VI, conduct final inspection of the project prior to submission of the Certification of Completion;*
- Submit Fund Utilization Report (FUR) of the infrastructure project to the RO VI regularly;*
- Ensure that the facility shall be functional within (3) months after the turn-over and acceptance of the project and utilize in accordance to its purpose;*
- Ensure that funds will be provided for the continuing maintenance and operation of the infrastructure project and equipment to be reflected in the respective Municipal Annual Operational Plan;*
- Book-up the cost of the infrastructure project in the respective Book of Accounts of the municipality and maintain a separate subsidiary ledger of all DOH fund releases.*

C. Responsibilities of DOH-RO VI

- Release/transfer the funds to the LGU after submission of the corresponding requirements in the following scheme:*

A. Project Implemented by Contract:

- 1st Release – fifteen percent (15%) of the Total Project Allocation Requirements (to be accomplished in three (3) sets):*
 - Letter request by the LGU for the release of Advance Payment*
 - Hundred Percent (100%) Fund Utilization Report (FUR), if applicable (applies only to LGU's with full release of funds of previous HFEP infra projects)*
 - Approved Detailed Architectural and Engineering Drawings (DAED), Approved by the DOH RO VI Regional Director*
 - Approved Memorandum of Agreement (MOA)*
 - Program of Work (POW), approved by the LCE*
 - Copy of Invitation to Bid generated from PHILGEPS*
 - Colored Pictures **BEFORE** the implementation of Project*
- Succeeding Releases – Progress Billing*

Requirements (to be accomplished in three (3) sets):

- Letter from LGU requesting for the release of payment as per approved statement of work accomplishment.
- Fund Utilization Report (FUR), equivalent to at least sixty percent (60%) of the previous release
- Statement of Works Accomplished
- Statement of Time Elapsed and slippage computation, if any
- Pictures of **ON-GOING** Implementation of the project with caption.

Minimum of:

- 4-Angles Exterior and
- 5-Angles Interior

c. Final Release – Upon Completion of the Project

Requirements (to be accomplished in three (3) sets):

- Letter request of the LGU for the release of payment
- Fund Utilization Report (FUR), equivalent to at least sixty percent (60%) of the previous release
- Accomplishment report equivalent to 100% Work Accomplished
- As-Built Plan, if there are any changes in the plan or Variation Order
- Certificate of Completion
- Pictures **AFTER** the Implementation of the project with caption.

Minimum of:

- 4-Angles Exterior and
- 5-Angles Interior

B. For Project Implemented by Administration:

a. First Release

Requirements (to be accomplished in three (3) sets):

- Letter from LGU requesting for the release of payment for Materials and Labor
- Hundred Percent (100%) Fund Utilization Report (FUR), if applicable (applies only to LGU's with full release of funds of previous HFEP infra projects)
- Approved Detailed Architectural and Engineering Drawings (DAED), Approved by the DOH RO VI Regional Director
- Approved Memorandum of Agreement (MOA)
- Program of Work (POW), approved by the LCE
- Colored Pictures **BEFORE** the implementation of Project
- Payment for Materials – 100% Release
 - Approved Purchase Order (PO)
 - Notice of Award
- Payment for Labor – thirty percent (30%) release
 - Certification from the Municipal Mayor that the Materials are delivered on site and Labor Force
 - Pakyaw Contract for Project implemented through Pakyaw contracting system; or List of Workmen with corresponding total labor cost approved by the Municipal Mayor to implement the project if undertaken by Job Order Contracts.

b. Succeeding Release – Progress Billing for Labor

- Letter from LGU requesting for the release of payment as per approved statement of work accomplishment;
- Fund Utilization Report (FUR), equivalent to at least sixty percent (60%) of the previous release;
- Statement of Work Accomplished (SWA) prepared by the Municipal Engineer and approved by the Municipal Mayor;
- Statement of Time Elapsed and slippage computation, if any
- Pictures of **ON-GOING** Implementation of the project with caption,

Minimum of:

- 4-Angles Exterior and
- 5-Angles Interior

c. Final Release – Upon completion of the project

- Letter from LGU requesting for the release of final payment for Labor
- Fund Utilization Report equivalent to sixty percent (60%) of the previous release
- Accomplishment report equivalent to 90% Work Accomplished
- As Built Plan, if there are any changes in the plan or Variation Order
- Certificate of Completion

- Pictures **AFTER** the Implementation of the project
Minimum of:
 - 4-Angles Exterior and
 - 5-Angles Interior
- 2. Provide approved Detailed Architectural and Engineering Design (DAED), Program of Works and approved Budget Cost to the Municipal Engineering Office of Tigbauan, Iloilo as basis in the procurement of the said project;
- 3. Attend all meetings called by the LGU-BAC in the conduct of procurement of contractor for infrastructure as observer;
- 4. Monitor progress of infrastructure project and act promptly on any requests for arbitration or for Variation Orders;
- 5. Together with the LGU, conduct final inspection of the project prior to submission of Certificate of Completion;
- 6. Ensure the LGU/contractor completes the project within the specified project duration;
- 7. Ensure that utilization of funds shall follow the usual budgeting, accounting and auditing rules and regulations;
- 8. Submit a Monthly Fund Utilization report with all the pertinent supporting documents to DOH Finance Service on or before the 7th day of the following month.

NOW, THEREFORE, on motion of HON. SUZETTE MARIE HILADO-BANNO, Chairperson, Committee on Health and Sanitation and duly seconded by Hon. Dennis T. Valencia, Hon. John Gershwin C. Tueres, Hon. Ariel I. Bernardo, Hon. Neri T. Camiña, Hon. Julius T. Ledesma, Hon. Ma. Gerrylin Santuyo-Camposagrado, Hon. Jerry T. Tuares and Hon. Ronnie T. Paguntalan;

RESOLVED, to authorize the Municipal Mayor, Atty. Suzette Tenefrancia-Alquisada, for and in Behalf of the Municipality of Tigbauan to Enter Into A Memorandum of Agreement (MOA) With The Department Of Health-Regional Office Vi For The Completion Of Rehabilitation/ Expansion /Renovation Of Barangay Health Stations (Bhs) In Tigbauan, Iloilo Under The Health Facility Enhancement Program (HFEP),

RESOLVED FURTHER, to forward copies of this Resolution to the Office of the Municipal Mayor, Atty. Suzette T. Alquisada, this municipality, to the Department of Health, Regional Office VI and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:



MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:



VIRGILIO T. TERUEL
Vice Mayor & Presiding Officer

HON. VIRGILIO T. TERUEL, LAWYER
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Dennis T. Valencia	Hon. Suzette Marie Hilado-Banno, M.D.	Hon. Ma. Gerrylin Santuyo-Camposagrado, LLB,MPA
Hon. John Gershwin C. Tueres,LLB	Hon. Neri T. Camiña	Hon. Jerry T. Tuares, Civil Engineer
Hon. Ariel I. Bernardo	Hon. Julius T. Ledesma,O.D.	Hon. Ronnie T. Paguntalan (LnB-Pres.)

“Public office is a public trust. Public Officials must at all times be accountable to the people.”