



EXCERPT FROM THE MINUTES OF THE 20TH REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON MAY 27, 2015 AT 1:35 IN THE AFTERNOON

PRESENT:

HON. ROEL T. JARINA ,	- Vice Mayor & Presiding Officer
HON. RENEE LIBRODO-VALENCIA,	- S.B. Member
HON. VIRGILIO T. TERUEL,	- S.B. Member
HON. MARLON TERUÑEZ	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO,	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO,	- S.B. Member
HON. RICKY T. NULADA,	- S.B. Member
HON. ARIEL I. BERNARDO,	- S.B. Member
HON. RONNIE T. PAGUNTALAN,	- Liga President

OFFICIAL BUSINESS:

HON. JOSE DONEL T. TRASPORTO,	- S.B. Member
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Resolution No. 2015-069

RESOLUTION MANIFESTING INTENTION TO AVAIL OF THE DOLE INTEGRATED LIVELIHOOD AND EMERGENCY EMPLOYMENT PROGRAM - TULONG PANGHANAPBUHAY SA ATING DISPLACED/DISADVANTAGED WORKERS PROGRAM (DILEEP-TUPAD) AND AUTHORIZING THE MUNICIPAL MAYOR, ATTY. SUZETTE TENEFRANCIA-ALQUISADA FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF LABOR AND EMPLOYMENT, REGIONAL OFFICE VI

WHEREAS, in a letter dated May 22, 2015, Atty. Suzette Tenefrancia-Alquisada, Municipal Mayor, requested the Sangguniang Bayan (*thru: Hon. Roel T. Jarina, Vice Mayor & Presiding Officer*) for the urgent passing of a *“Resolution Manifesting Intention To Avail Of The DOLE Integrated Livelihood And Emergency Employment, Program - Tulong Panghanapbuhay Sa Ating Displaced/Disadvantaged Workers Program (DILEEP-TUPAD) And Authorizing The Municipal Mayor, Atty. Suzette Tenefrancia-Alquisada For And In Behalf Of The Municipality Of Tigbauan To Enter Into A Memorandum Of Agreement With The Department Of Labor And Employment, Regional Office VI;*

WHEREAS, His Excellency President Benigno Simeon C. Aquino III has directed all Cabinet Members to immediately implement poverty reduction projects in all regions;

WHEREAS, the Department of Labor and Employment (DOLE) is mandated to promote gainful employment opportunities, develop human resources, protect workers and promote their welfare, and maintain industrial peace;

WHEREAS, the DOLE provides assistance to help displaced or “to be” displaced workers and the unemployed poor in coping with the closure or slowing down of operations of companies as a result of economic disruptions and/or the occurrence of natural disasters, calamities, or armed conflicts that affect their economic base under its TULONG PANGHANAPBUHAY SA ATING DISPLACED/DISADVANTAGED (TUPAD) WORKERS PROGRAM, pursuant to the provisions of DO No. 137-14, series of 2014;

WHEREAS, the DOLE-RO No. VI has been given the responsibility to implement Short-term Employment under TUPAD Program to enable the unemployed poor and seasonal workers to engage in short-term community works to provide them with temporary wage employment for a period of eleven (11) days;

WHEREAS, DOLE-RO No. VI shall implement the foregoing Project in the earlier-mentioned Municipality in partnership with the Local Government Unit of Tigbauan as co-partner;

WHEREAS, this partnership is vital to ensure the successful implementation of the said projects and achieve their desired social outcomes;

WHEREAS, for and in consideration of the foregoing premises, the parties have agreed to enter into this Memorandum of Agreement under the following responsibilities:

A. The DOLE-RO NO. VI shall:

1. *Provide the following package of services:*
 - a) *100% wage for work rendered based on prevailing minimum wage;*
 - b) *Orientation on safety and health;*
 - c) *Personal Protective Equipment (PPE); and*
 - d) *Micro-insurance for the duration of work contract*
2. *Provide orientation/briefing to PROPONENT prior to the issuance of fund assistance to ensure that both the technical and administrative concerns relative to the Project are adequately addressed;*
3. *Provide technical assistance to the PROPONENT whenever necessary or as may be requested;*
4. *Monitor and inspect the project implementation of the PROPONENT on a regular basis; verify the financial records and reports of the PROPONENT;*
5. *Adhere to the accounting and auditing requirements of fund transfers to the Proponent per COA Circular 94-013 and 2012-001 such as, among others, maintenance of subsidiary ledger of cash transferred pertaining to the project, drawing Journal Vouchers to take up financial reports of PROPONENT as well as taking up liquidation and COA CSBs issued;*
6. *Demand the refund of unused funds or savings after project completion and the refund of any disallowed amount as a result of financial audit by the DOLE and/or the Commission on Audit, as well as issue an Official Receipt (OR) for unexpended balance and the refunded disallowance remitted by the PROPONENT;*
7. *Institute appropriate actions against the concerned PROPONENT which may include, among others, suspension or termination of the project in case of violation of the provisions of this MOA and/or legal action for misuse of approved and released funds, the legal costs of which shall be shouldered by the PROPONENT.*

II. The PROPONENT ACP shall:

1. *Identify community work projects and engage the beneficiaries for the period of 11 days, specifically in the Municipality of Tigbauan, Province of Iloilo; (both for Emergency Employment and Short-Term employment);*
2. *Adhere to the TUPAD Program guidelines and procedures as stipulated in DO No. 137-14, series of 2014 and other relevant government regulations;*
3. *Implement the TUPAD program based on the approved project proposal appended hereto as Annex "A", which forms an integral part of this Agreement, in accordance with the approved project objectives, standards, systems and procedures for project implementation and time schedule;*
4. *Deposit the check received for the purpose to their respective authorized depository banks. It shall issue corresponding Official Receipt (OR) in acknowledgement thereof;*
5. *Keep the DOLE informed at least three (3) working days before the actual date of implementation of the project/s of the Municipality as well as the major phases of implementation;*

6. Utilize the amount received from DOLE solely for the approved project/s and/or for the purpose and line items as specified in the approved project proposals;
7. Shall not use the funds received from DOLE for payment of additional compensation or in the creation of new positions or augmentation of salaries of regular personnel of ACP officers and members/employees, or for other benefits in the form of allowances, incentive pay, bonuses, honorarium or other forms of additional and for purchase of motor vehicles;
8. Keep and maintain separate subsidiary record for each account, whether or not a separate accounts is opened;
9. Submit liquidation report to DOLE within 30 days after the completion of the project (Report of Checks Issued and Report of Disbursements duly received by Office of the Resident Auditor) and physical status reports in the prescribed forms with required evidences like the invoices, payrolls, pictures;
10. Return to DOLE any unused funds or savings immediately after project completion and any disallowed amount as a result of financial audit by the DOLE and/or the Commission on Audit;
11. Allow access to or make available all records and facilities pertaining to the project for the visitorial audit and examination of the DOLE and/or COA authorized representative/s and
12. Prepare a separate proposal and MOA for the provision of skills and entrepreneurship training (if to be provided, based on the willingness of beneficiaries).

NOW, THEREFORE, upon motion of HON. MARLON TERUÑEZ Chairman, S.B. Committee on Labor and Employment and duly seconded by Hon. Renee Librodo-Valencia Hon. Virgilio Teruel, Hon. Ma. Gerrylin Santuyo-Camposagrado, Hon. Suzette Marie Hilado-Banno, Hon. Ricky Nulada, Hon. Ariel Bernardo and Hon. Ronnie Paguntalan;

RESOLVED, to manifest intention to Avail Of The DOLE Integrated Livelihood And Emergency Employment, Program - Tulong Panghanapbuhay Sa Ating Displaced/Disadvantaged Workers Program (DILEEP-TUPAD) and to authorize the Municipal Mayor, Atty. Suzette Tenefrancia-Alquisada For And In Behalf Of The Municipality Of Tigbauan To Enter Into A Memorandum Of Agreement With The Department Of Labor And Employment, Regional Office VI,

RESOLVED FURTHER, to furnish copies of this Resolution to Atty. Suzette Tenefrancia-Alquisada, Municipal Mayor, this municipality, and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:

MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:

ROEL T. JARINA
Vice Mayor & Presiding Officer

HON. ROEL T. JARINA, M.D.
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Jose Donel T. Trasporto, Lawyer
Hon. Renee Librodo- Valencia, CPA,MBMM
Hon. Virgilio T. Teruel, Lawyer

Hon. Marlon R. Teruñez, Ph.D.
Hon. Ma. Gerrylin Santuyo- Camposagrado
Hon. Suzette Marie Hilado-Banno, M.D.

Hon. Ricky T. Nulada
Hon. Ariel I. Bernardo
Hon. Ronnie Paguntalan (LnB-Pres.)

“Public office is a public trust. Public Officials must at all times be accountable to the people.”

