



Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
OFFICE OF THE SANGGUNIANG BAYAN



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EXCERPT FROM THE MINUTES OF THE **REGULAR SESSION** OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON JANUARY 27, 2014 AT 1:35 IN THE AFTERNOON

PRESENT:

HON. ROEL T. JARINA,	- Vice Mayor & Presiding Officer
HON. RENEE LIBRODO-VALENCIA,	- S.B. Member
HON. VIRGILIO T. TERUEL,	- S.B. Member
HON. MARLON R. TERUÑEZ,	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO,	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO,	- S.B. Member
HON. RICKY T. NULADA,	- S.B. Member
HON. ARIEL I. BERNARDO,	- S.B. Member

OFFICIAL BUSINESS: *(To attend the Liga Ng Mga Barangay - Provincial Chapter Special Meeting at Iloilo Provincial Capitol).*

HON. RONNIE T. PAGUNTALAN,	- Liga President
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ABSENT:

HON. JOSE DONEL T. TRASPORTO,	- S.B. Member <i>(Forced Leave)</i>
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Resolution No. 2014-010

RESOLUTION AUTHORIZING MAYOR SUZETTE T. ALQUISADA, FOR AND IN BEHALF OF THE MUNICIPALITY OF TIGBAUAN TO ENTER INTO A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF AGRICULTURE RFU-VI, RELATIVE TO THE IMPLEMENTATION OF FARM TO MARKET ROAD UNDER THE BOTTOM-UP BUDGETING (BUB) PROGRAM

WHEREAS, Bottom-Up-Budgeting (BUB) is an approach to formulating budget proposals of national government agencies, taking into consideration the development needs of poor cities/municipalities as identified in their respective local poverty reduction action plans, with strong participation of basic sectors and civil society organizations.

WHEREAS, Republic Act 8435 otherwise known as the Agriculture and Fisheries Modernization Act (AFMA) was enacted to modernize the agriculture and fisheries sectors of the country in order to enhance their profitability and prepare said sectors for the challenges of globalization through an adequate, focused and rational delivery of necessary support services.

WHEREAS, the Department of Agriculture under RA 8435 embraces food security, poverty alleviation and social equity among its guiding principles;

WHEREAS, the DA-RFU VI has received funds in the amount of Six Million Four Hundred Thousand Pesos (Php 6,400,000.00) wherein such amount is intended for the

implementation of the concreting of 704m. farm to market road in supa-buyu-an-cansilayan road under the Bottom-Up Budgeting (BUB) Program;

WHEREAS, the DA-RFU VI and the LGU are collaborating in bringing agricultural development programs of the government closer to the people;

WHEREAS, the LGU has the technical capability to implement the above-mentioned program, thus there is a need to transfer funds from the DA-RFU VI to LGU.

WHEREAS, for and in consideration of the foregoing premises, the parties hereby agree to undertake the project under the following terms and conditions:

A. The **DA-RFU VI** shall:

1. Coordinate with the LGU for the implementation of the program;
2. Release the allocated amount of Six Million Four Hundred Thousand Pesos & 00/100 (Php 6,400,000.00), purposely for the concreting of 704m farm to market road in supa-buyu-an-cansilayan road, following herein the schedule of releases of funds:

<u>Tranches</u>	<u>Amount</u>	<u>Required Documents</u>
First Tranche	50% of the allocated amount (Include mobilization and other cost specified in the PP/POW)	<ol style="list-style-type: none">1. SB Resolution Authorizing The Municipal Mayor To Enter Into A Memorandum Of Agreement With The Department Of Agriculture Regional Field Unit No. 6 For The Implementation Of The Above Mentioned Project2. SB Resolution Allocating At Least 10% Cash Counterpart Of The Allocated Amount And Maintenance Funds For At Least 1 Year After The Completion And Acceptance Of The Above Mentioned Project3. Approved Project proposal4. Memorandum of Agreement signed by both parties5. Work and financial plan6. Approved Program of Works/Detailed Cost estimates7. Approved Detailed Engineering Design (typical cross section of road, profile, straight line diagram, Gantt chart)8. Pre-implementation pictures of the proposed project site duly signed by the Municipal Agriculturist/Engineer9. Certification that the road proposed for concreting/rehabilitation is classified as a barangay road (for existing barangay roads) /Deed of Donation, Certification that all Road Right of Way problems have been settled (for road opening)10. Audited (100%) liquidation report of previous fund transfer availed from DA, if any11. Request for release of first tranche signed by the Municipal Mayor upon approval of the Memorandum of Agreement
Second Tranche	40% (Include other cost specified in the PP/POW) - 70% of the first tranche has been disbursed and properly liquidated.	<ol style="list-style-type: none">1. Request for inspection and release of second tranche addressed to the Regional Executive Director signed by the municipal mayor2. Report of Inspection/Accomplishment report of LGU certified by the Municipal Mayor (at least 90% physical accomplishment)3. Inspection Report and Acceptance of DA-RFU VI4. Certificate of Acceptance of the Local Chief Executive or his authorized representative5. Pictures duly signed by the Municipal Agriculturist/Engineer6. Audited (70%) liquidation report of previous release7. Authenticated photocopies of pertinent documents relative to the implementation of the project such as:<ol style="list-style-type: none">a. Purchase Requestb. Invitation to bidc. Minutes of the pre-bid conferenced. Bid tenders of all participantse. Abstract of bidsf. Minutes of the proceedingsg. Notice of awardh. Notice to proceedi. Performance bondsj. Purchase Order/Contractk. Delivery/charge invoices/bill/official receipts
Last Tranche	10% (Include other cost specified in the	<ol style="list-style-type: none">1. Request for final inspection and release of last tranche addressed to the Regional Executive Director signed by the Municipal mayor2. Report of

PP/POW) - 80% has been fully disbursed, submission of evidentiary support such as Certificate of Completion (CC) for infrastructure and livelihood projects and Certificate of Acceptance (CA) for procurement of equipment and goods. However, projects that require one-time procurement, release of funds to recipient LGU will be in full.

Inspection/Accomplishment Report of LGU certified by the Municipal mayor (100% physical accomplishment)³. Inspection Report and Acceptance of DA-RFU VI⁴. Field Density Test Results⁵. Pictures (completed) duly signed by the Municipal Agriculturist/Engineer⁶. Certificate of Completion⁷. Certificate of Acceptance of recipient⁸. Audited (80%) liquidation report of previous release

3. Disburse funds completely and in accordance with existing financial and accounting principles and procedures;
4. Conduct regular monitoring and evaluation to ascertain the progress/accomplishments of the project and to insure proper utilization of funds;
5. Have the right to intervene and institute corrective measures for the purpose of preserving the funds in case of, but not limited to misappropriation of the funds, non-compliance with any provisions stated in the agreement and if warranted by the project monitoring and evaluation, institute corrective measures.

B. The LGU shall:

1. Submit project proposal, program of works (POW) and Detailed Engineering Design (DED) to the DA-RFU VI;
2. Be responsible for the settlement of all road Right of Way (ROW);
3. Allocate maintenance funds for at least one (1) year after the completion and acceptance of the project;
4. Submit liquidation reports of previous projects;
5. Issue and official receipt in favor of the DA-RFU VI corresponding to the amount released upon receipt thereof;
6. Deposit the fund in a separate trust account with an authorized depository bank;
7. Implement the project in accordance with the approved engineering designs, plans and specifications;
8. Enter into a contract, agreement and/or conduct public bidding, issue purchase order, accept delivery and issue payment to the supplier/contractor upon approval of the MOA or upon the release of the first tranche;
9. Coordinate with the DA-RFU VI in the implementation of the program;
10. Complete the projects within _____ calendar days (inclusive of 45 days of procurement activity and _____ days construction period as per approved program of works) after the release of the first tranche;
11. Notify the DA-RFU VI of all scheduled deliveries of supply and materials procured;
12. Submit to the DA-RFU VI the technical Inspection Report of COA-TAS after the 10% last tranche has been released (from the DA-RFU VI to the LGU);
13. Make available project records and related documents to DA-RFU VI for inspection and monitoring;
14. refund/return to the DA-RFU VI the full amount released in case of:
 - a) misappropriation of funds
 - b) non-utilization of funds
 - c) non-compliance with any provisions stated in this Agreement;
15. Book the amount released in a separate book of account and disburse funds in accordance with existing government accounting and auditing procedures;
16. Install Community Billboards to provide information regarding the name of the project, period of implementation, fund allocation, implementing agency and other relevant information;
17. Prepare and submit regularly monthly monitoring reports to DA-RFU VI;

18. Prepare and submit financial report to DA-RFU VI duly verified by the Resident Auditor;

19. Return to the DA-RFU VI any unexpended balance of funds released and refund any disallowance made by the Resident Auditor in the course of post-audit of the transaction;

All suits arising from, or related to this Agreement shall be filed in the appropriate courts in Iloilo City, which shall have jurisdiction over the case to the exclusion of other courts.

This Agreement shall take effect on the date of the signing hereof by the parties concerned and will be in force and effect until _____. Any modifications and amendments to this Agreement shall be mutually agreed in writing by the parties.

NOW, THEREFORE on motion of HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO, and duly seconded by Hon. Renee Librodo-Valencia, Hon. Ricky Nulada and Hon. Ariel Bernardo,

RESOLVED, to Authorize Mayor Suzette T. Alquisada, For And In Behalf Of The Municipality Of Tigbauan To Enter Into A Memorandum Of Agreement (MOA) With The Department Of Agriculture RFU-VI, Relative To The Implementation Of Farm To Market Roads Under The Bottom-Up Budgeting (BUB) Program

RESOLVED FURTHER, to furnish copies of this Resolution to Mayor Suzette Tenefrancia-Alquisada, Municipal Mayor, Tigbauan, Iloilo, to Regional Executive Director, Larry P. Nacionales, Department of Agriculture, RFU-VI, Parola, Iloilo City and to all concerned for their information and/or appropriate action.

APPROVED.

CERTIFIED CORRECT:

MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:

ROEL T. JARINA
Vice Mayor & Presiding Officer

HON. ROEL T. JARINA, M.D.
Municipal Vice Mayor

Sangguniang Bayan Members:
Hon. Jose Donel T. Trasporto, Lawyer
Hon. Renee Librodo-Valencia, CPA,MBMM
Hon. Virgilio T. Teruel , Lawyer
Hon. Marlon R. Teruñez, Ph.D.

Hon. Ma. Gerrylin Santuyo- Camposagrado
Hon. Suzette Marie Hilado-Banno, M.D.
Hon. Ricky T. Nulada
Hon. Ariel I. Bernardo

Hon. Ronnie Paguntalan (LnB-Pres.)

"Public office is a public trust. Public Officials must at all times be accountable to the people."

