



Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
OFFICE OF THE SANGGUNIANG BAYAN

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EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE SB SESSION HALL, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON OCTOBER 07, 2013 AT 1:40 IN THE AFTERNOON

PRESENT:

HON. ROEL T. JARINA,	- Vice Mayor & Presiding Officer
HON. JOSE DONEL T. TRASPORTO,	- S.B. Member
HON. RENEE LIBRODO-VALENCIA	- S.B. Member
HON. VIRGILIO T. TERUEL,	- S.B. Member
HON. MARLON R. TERUÑEZ,	- S.B. Member
HON. MA. GERRYLIN SANTUYO-CAMPOSAGRADO,	- S.B. Member
HON. SUZETTE MARIE HILADO-BANNO,	- S.B. Member
HON. RICKY T. NULADA	- S.B. Member
HON. ARIEL I. BERNARDO,	- S.B. Member
HON. NYSSA NICHOLA T. CALLOSA,	- SKMF President
HON. RONNIE T. PAGUNTALAN,	- Liga President

ABSENT: N O N E

Resolution No. 2013-068

RESOLUTION AUTHORIZING HON. SUZETTE TENEFRENCIA-ALQUISADA, MUNICIPAL MAYOR OF TIGBAUAN, TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE DEPARTMENT OF HEALTH (*NATIONAL CENTER FOR PHARMACEUTICAL ACCESS AND MANAGEMENT*) FOR THE IMPLEMENTATION OF DOH COMPLETE TREATMENT PACK.

WHEREAS, the 1987 Constitution of the Philippines, mandates that the State shall protect and promote the right to health of the Filipino people and instill the consciousness among them;

WHEREAS, under Section II, Article XIII of the Constitution, the State shall adopt an integrated and comprehensive approach to health development which shall endeavor to make essential goods, health and other social services available to all people at affordable cost;

WHEREAS, RA No. 6675 (Generics Act of 1988) prescribes further that it is the policy of the State to ensure the adequate supply of drugs and medicines with generic names and at lowest possible costs;

WHEREAS, the Local Government Units are mandated by RA No. 7160 (Local Government Code of 1991) to implement various health programs, projects and initiatives to ensure that people will be provided with basic health services.

WHEREAS, Government hospitals and Rural Health Units are some of the health facilities in Local Government Units which can be accessed by the community for low-priced quality drugs;

WHEREAS, pursuant to the national program, President Benigno Simeon Cojuangco-Aquino III, called for the pursuit of Universal Health Care for the nation with the goals of attaining better health outcomes, sustained health financing and a responsive health system by ensuring that all Filipinos, especially the poor and disadvantaged, have equitable access to affordable and quality health care;

WHEREAS, in relation to the foregoing, the DOH has issued Administrative Order No. 0013 dated September 12, 2011 entitled "Implementing Guidelines on the

Department of Health (DOH) Complete Treatment Pack to Ensure Sustainable Access to Essential Drugs and Medicines for Marginalized Sectors.”

WHEREAS, in pursuit of this program, the DOH and the Office of the Local Chief Executive have agreed to lay down necessary internal guidelines and procedures relative to the grant in kind given to selected PHIC accredited RHUs under the CCT program of the DSWD. These are **DOH Complete Treatment Pack (DOH ComPack)** medicines specifically indicated for hypertension, diabetes and common infections given for free to the identified population with household ID number of the DSWD CCT program. Thus, implementation of the *DOH Complete Treatment Pack* shall not be limited to the DSWD prioritized areas but may include all LGUs as part of the Province-wide Investment Plan for Health (PIPH) which measures LGU performance in terms of the availability of essential medicines in public facilities.

WHEREAS, for and in consideration of the foregoing, the parties hereto have agreed that the following terms and conditions shall be observed/ implemented:

ARTICLE I

DOH AND THE LOCAL GOVERNMENT EXECUTIVE OFFICE GUIDELINES/PROCEEDINGS FOR PROCESSING, DELIVERY UNDER THE UNIVERSAL HEALTH CARE-MEDICINES ACCESS PROGRAM, DOH COMPLETE TREATMENT PACK

1. GENERAL GUIDELINES:

- 1.1 The implementation of the *DOH ComPack* program shall prioritize areas identified by the DSWD as part of the Conditional Cash Transfer (CCT) program. It also implemented in other LGUs as part of the Province-wide Investment Plan for Health (PIPH) of the DOH particularly those LGUs aiming to increase availability of essential medicines in their public health facilities;
- 1.2 The *DOH ComPack* program medicines can availed of by Philhealth's eligible sponsored members and their qualify dependents in PHIC-accredited hospitals as take-home medications as per PHIC Resolution No. 1214, s. 2009;
- 1.3 The *DOH ComPack* program medicines shall prescribed, dispensed and used following existing standard treatment guidelines recognized by DOH and Philhealth (pls. see annex A);
- 1.4 The *DOH ComPack* medicines shall be selected and evaluated based on, but not limited to the following factors:
 - a. Leading morbidity and mortality
 - b. Most prescribed and fast-moving medicines
 - c. Clinical treatment guidelines
 - d. Cost-effectiveness of medicines package
- 1.5 *DOH ComPack* medicines like other drugs and medicines shall be procured in accordance with the Essential Medicines List (EML), Philippine National Drug Formulary (PNDF) Volume I, current edition.
- 1.6 The *DOH ComPack* Program shall be implemented in Rural Health Units (RHUs) and in the LGUs in partnership with the Department of Social Welfare & Development (DSWD), and the Department of Interior and Local Government (DILG).
- 1.7 The *DOH ComPack* Program medicines shall be provided for free to beneficiaries, list of which shall be updated by the NCPAM following the expansion of the areas covered by the DSWD CCT program.
- 1.8 Non-compliance to this guidelines such as giving the *DOH ComPack* to non-CCT enrolled members will be sanctioned based on the relevant existing rules and regulations of the Civil Service Commission (CSC).

2. SPECIFIC GUIDELINES

- 2.1 RURAL HEALTH UNITS (RHU)
 - a. The DOH through its *ComPack* program shall grant all identified RHUs under the CCT program of the DSWD with a medicines package for the most prevalent diseases such as hypertension, diabetes and common infections.
 - b. The *DOH ComPack* program target shall include the families enrolled under the 4Ps program of the DSWD. These families shall receive full DOH subsidy for medicines under the following conditions:
 - i. Must have a DSWD ID No.
 - ii. Must be registered in an RHU included in the CCT program
 - iii. Must be seen and diagnosed by an RHU physician
 - iv. Must adhere to the treatment regimen and comply with the follow-up schedules as advised by the physician
 - c. The Municipal Health Officer (MHO) of the CCT municipality shall determine the annual quantity needs of the population in the catchment area of the RHU using the quantification tool which is attached and made part of this issuance. This document shall be forwarded to the respective Center for Health (CHDs) who shall consolidate the figure in the Quantification Tools to be submitted to DOH-NCPAM.
 - d. The DOH-NCPAM, CHDs and LGUs shall adhere to the schedule of activities provided below:

MONTH	ACTIVITY
March	<ul style="list-style-type: none"> ➤ Submission of RHUs of their Quantification Tool to CHD ➤ CHDs consolidation and submission of Quantification Tool to NCPAM
April	CHDs' consolidation and submission of Quantification Tool to NCPAM
May-June	Bidding & Procurement
September	<ul style="list-style-type: none"> ➤ NCPAM's preparation and submission of their Project Procurement Management Plan (PPMP) ➤ Delivery of medicines

- e. The *DOH ComPack* shall be delivered to the RHUs quarterly. The schedules of delivery are every March, June, September and December of each year, respectively.
- f. The MHO as the delegated authority of the LGU shall ensure proper implementation of the *DOH ComPack* program in his/her locality.
 - i. The MHO shall accept the *DOH ComPack* and shall ensure their proper storage and warehousing
 - ii. The MHO shall inform and coordinate with the CHD relative to slow moving drugs and inventories
 - iii. The MHO shall accomplish the following reports to be submitted quarterly to the CHD to assess the effectiveness of the implementation of the program
 - RHU Patient Registry report
 - RHU Stocks & Inventory Report
 - iv. The MHO shall coordinate with the CHD on all other issues and concerns regarding the *DOH ComPack* program.

2.2 DOH and LGU HOSPITALS

- a. DOH and LGU hospitals can sell the *DOH ComPack* through consignment provided that:
 - 1. The hospital is accredited by the Philippine Health Insurance Corporation (PHIC).
 - 2. The hospital has a functional Therapeutics Committees (TCs);
 - 3. The hospital has a hospital pharmacy/pharmacist(s)
 - 4. The hospital shall adhere to the existing rules and procedures on consignment
- b. DOH and LGU hospitals shall directly transact with the winning suppliers who shall have the sole proprietorship for the selling of the *DOH ComPacks* medicines in government hospitals should they be interested in carrying the said products.
- c. The winning supplier shall be allowed to factor-in the cost of the other value-added services (raw materials, packaging, warehousing, sorting and distribution) up to 8% based on the Annual Budget Ceiling (ABC) set by NCPAM using the rates for such services in the previous year for all consignment products.
- d. DOH and LGU hospitals that will carry the *DOH ComPack* medicines are allowed to put a 10% mark-up above their acquisition cost, to come up with the final selling price. The Department upon the recommendation of NCPAM shall be responsible for setting the selling price of the *DOH ComPacks* in government hospitals.
- e. The final selling price of the *DOH ComPack* is inclusive of all applicable discounts and taxes in all government health facilities.
- f. As part of the No balance-billing policy of this Department for the sponsored member of PHIC, government hospitals that carry the *DOH ComPacks* shall provide them for free to eligible indigent patients during hospitalization.
- g. Participating DOH and LGU hospitals shall prepare quarterly reports of sales and inventory including the status/issues e.g. Adverse Drug Event, etc., five (5) days after the end of the preceding quarter duly signed by the Chief of Hospitals. (see attached Annex)
- h. Participating DOH and LGU hospitals shall submit the above-mentioned reports directly to NCPAM.

ARTICLE II
ROLES AND RESPONSIBILITIES

The following roles and responsibilities of all parties concerned shall be observed for the purpose of this program:

- 1. National Center for Pharmaceutical Access & Management (NCPAM)

The NCPAM in collaboration with the CHD and support of the implementing partners shall be responsible for the following:

- a. Set the policy direction of the *DOH ComPack* program.
- b. Oversee program implementation including planning, target setting, budgeting and supervising overall operation including the pre and post procurement activities.
- c. Monitor progress of the program implementation including analyzing of monitoring reports received from the CHDs and the MHOs in the identified municipalities.
- d. Conduct random sampling of medicines as part of quality analysis, in coordination with the CHDs and the FDA.
- e. Address issues and concerns encountered in the implementation of the program to guide further improvement.

- f. Provide technical assistance to the regional, provincial, city/municipal level on the over-all implementation of the program.
 - g. Conduct regular assessment of the program together with the concerned parties.
2. Center for Health Development (CHD)
The CHDs shall be responsible for:
 - a. Effectively supervise the implementation of the program in its respective DOH and LGU hospitals and RHUs.
 - b. Collect, consolidate and analyze the monitoring and other reports from RHUs on a quarterly basis.
 - c. Prepare summary of reports collected from RHUs and submit this to NCPAM quarterly with recommendations on improving program implementation.
 - d. Resolve regional issues and other concerns needing actions on the operationalization of the program.
 - e. Enforce a mechanism of moving stocks of drugs and medicines among RHUs with low levels of utilization in coordination with the concerned municipality.
 3. Food and Drug Administration (FDA)
For the effective implementation of this undertaking, the FDA shall:
 - a. Conduct random inspection and sampling of the *DOH ComPacks* delivered at the RHUs for confirmatory testing.
 - b. Recall the product/s that would fail the result of analysis.
 4. Department of Social Welfare & Development (DSWD)
 - a. Identify the beneficiaries based on the National Household Targeting System (NHTS).
 - b. Provide the DOH data on 4Ps and other related programs that will help in the proper implementation of the *DOH ComPack* program.
 - c. Assist the DOH in the monitoring and evaluation of Program specifically at the municipal level.
 - d. Participate in coordination meetings with partner agencies at all levels in the implementation of *DOH ComPack* program.
 - e. Assist in the advocacy and promotion of the *DOH ComPack* program
 5. Department of Interior and Local Government (DILG)
 - a. Encourage LGUs to incorporate pro-poor programs particularly on health and nutrition in their plans and budget.
 - b. Assist the DOH in the implementation, monitoring and evaluation of the *DOH ComPack* program at the LGU level.
 - c. Assist in the advocacy and promotion of the *DOH ComPack* program.
 6. Local Government Unit (LGUs)
 - a. Assign inspection team from the provincial and municipal levels to inspect the *DOH ComPack* drugs delivered to the RHUs.
 - b. Authorize the MHO and/or the Rural Health Nurse (RHN) to facilitate the receipt of the deliveries of the *DOH ComPacks*.
 - c. Help the DOH in the promotion and advocacy of the program.
 - d. Participate in coordination meetings with DOH and other partner agencies at the provincial level in the implementation of *DOH ComPack* program.
 - e. Engage in pooled procurement of essential medicines for health facilities.
 - f. Report annual procurement prices of medicines to the DOH to help in drug price monitoring.
 - g. Provide essential medicines for their constituents that could not be provided through the DOH program.

ARTICLE III **COORDINATION**

Proper coordination and facilitation activities relative to this program shall be done through the respective Program Managers of both parties.

ARTICLE IV **OTHER TERMS**

1. Any amendments or modifications hereto shall be subject to mutual agreement of the parties in writing.
2. Neither party hereto may assign in whole or in part any of their obligations/responsibilities without the prior written approval of the other.

ARTICLE V **EFFECTIVITY**

This agreement shall become effective upon signing hereof by the parties subject to the affectivity of DOH A.O. No. _____ dated _____ as stated elsewhere in this agreement.

NOW, THEREFORE, on motion of Vice Mayor Roel T. Jarina, Chairman, Committee on Health and Sanitation and duly seconded by Hon. Renee Librodo-Valencia, Hon. Virgilio Teruel, Hon. Marlon Teruñez, Hon. Ma. Gerrylin Santuyo-

Camposagrado, Hon. Suzette Marie Hilado-Banno, Hon. Ricky Nulada, Hon. Ariel Bernardo and Hon. Ronnie Paguntalan,

RESOLVED, to authorize Hon. Suzette Tenefrancia-Alquisada, Municipal Mayor Of Tigbauan, To Enter Into A Memorandum Of Agreement With The Department Of Health (National Center For Pharmaceutical Access And Management) For The Implementation Of DOH Complete Treatment Pack,

RESOLVED FURTHER, to furnish copies of this Resolution to Mayor Suzette Tenefrancia-Alquisada, this municipality, to Ms. Madeleine De Rosas-Valera, MD, MScIH (Heidelberg), Assistant Secretary for Health Policy and Finance and Research Development Cluster, San Lazaro Compound, Sta. Cruz, Manila and to all concerned for their information and/or appropriate action.

APPROVED.

I HEREBY CERTIFY to the correctness of the foregoing approved Resolution of the Sangguniang Bayan.

MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:

ROEL T. JARINA
Vice Mayor & Presiding Officer

HON. VIRGILIO T. TERUEL
HON. MARLON R. TERUÑEZ, Ph.D.

HON. RICKY T. NULADA
HON. ARIEL I. BERNARDO

HON. RONNIE PAGUNTALAN
HON. NYSSA NICHOLA CALLOSA (SKMF-Pres)

“Public office is a public trust. Public Officials must at all times be accountable to the people.”

