



Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
OFFICE OF THE SANGGUNIAN BAYAN

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EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIAN BAYAN, TIGBAUAN, ILOILO HELD AT THE SB SESSION HALL, TIGBAUAN MUNICIPAL BUILDING TIGBAUAN, ILOILO ON JUNE 22 , 2012 AT 9:15 IN THE MORNING

PRESENT:

HON. NYSSA NICHOLA T. CALLOSA,	Acting Vice Mayor & Temporary Presiding Officer
HON. SUZETTE TENEFRENCIA-ALQUISADA,	SB Member
HON. ALFONSO C. BABIERA,	SB Member
HON. AGATON O. TUMABOTABO,	SB Member
HON. JOSE DONEL T. TRASPORTO,	SB Member
HON. ELMER T. TORRATO,	SB Member
HON. MARLON R. TERUÑEZ,	SB Member
HON. RICKY T. NULADA,	Pres., Liga ng mga Barangay

OFFICIAL BUSINESS:

HON. ROEL T. JARINA,	Vice Mayor
HON. LORETA LUNGAY-ARIAS	SB Member

ABSENT:

HON. DENNIS T. VALENCIA,	SB Member (<i>Forced Leave</i>)
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Resolution No. 2012-046

RESOLUTION AUTHORIZING HON. JAMES EXCELSIOR M. TORRES, MUNICIPAL MAYOR, AS SIGNATORY, REPRESENTING THE MUNICIPALITY OF TIGBAUAN, IN A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF HEALTH, CENTER FOR HEALTH DEVELOPMENT (DOH-CHD)-WESTERN VISAYAS FOR THE IMPLEMENTATION OF UNIFIED HEALTH MANAGEMENT INFORMATION SYSTEM (UHMIS)-LGU.

WHEREAS, Mayor James Excelsior M. Torres sent a letter to the Sangguniang Bayan, this municipality dated June 11, 2012, requesting for the passing of a "Resolution Authorizing Him As Signatory, to Represent the Municipality of Tigbauan, In a Memorandum of Agreement (MOA) With the Department of Health, Center For Health Development (DOH-CHD) – Western Visayas For The Implementation Of UHMIS-LGU;

WHEREAS, the Philippine Constitution of 1987 mandates the State to adopt an integrated and comprehensive approach to health development, which shall endeavor to make essential goods, health and social services available to all people at affordable cost;

WHEREAS, Republic Act 7160 otherwise known as the 1991 Local Government Code mandated the devolution of the delivery of health services and facilities as one of the basic functions and responsibilities of all Local Government Units or LGUs at all levels;

WHEREAS, the DOH's Administrative Order No. 2010-0036 entitled, "The Aquino Health Agenda: Achieving Universal Health Care for All Filipinos" provides three (3) strategic thrusts to achieve universal health care or Kalusugan Pangkalahatan (KP);

WHEREAS, said Administrative Order also defines Health Information as one of the six (6) strategic instruments to establish a modern information system that shall provide evidence for policy and program development and support for immediate and efficient provision of health care and management of municipal-wide health systems;

WHEREAS, the DOH in its mandate to provide KP has developed several computer-based health information systems like Electronic Field Health Services Information System (EFHSIS), Clinic Information System (CLINICSys) which is formerly the Rural Health Unit Management Information System, Philippine Integrated Disease Surveillance and Response (PIDSR), Philippine Malaria Information System (PHILMIS), Integrated Tuberculosis Information System (ITIS), Hospital Operations and Management Information System (HOMIS), Schistosomiasis Information System (SIS), Filariasis Information System (FIS), Integrated Chronic Non-Communicable Disease Registry System (ICNCDRS), Online National Electronic Injury Surveillance System (ONEISS), and other DOH developed and/or maintained health information systems;

WHEREAS, the DOH has started the development and implementation of the Unified Health Management Information System (UHMIS) that will integrate or harmonize data collection, processing, reporting, and use of information which is necessary for improving health service efficiency and effectiveness; assist in the management and planning of health programs; and put in place standards related to data collection, transmission, data analysis, presentation, reporting, and utilization;

WHEREAS, the Municipality of TIGBAUAN has been chosen as one of the implementing sites for its capacity to absorb investments and sustain health reforms, among others. Said LGU will be given computer, free software, and continuous training and technical support in implementing UHMIS-LGU;

WHEREAS, the distribution of computers to the LGU is intended to achieve the following objectives to: (1) Improve health record organization and management, (2) Optimize processes in submitting the required data to the DOH, (3) Generate the required LGU scorecard indicators and FHSIS data, (4) Improve searching of patients' data or record; and (5) Facilitate monitoring and evaluation of patients ensuring health data confidentiality and security;

WHEREAS, to achieve the benefits of the UHMIS-LGU, the LGU of TIGBAUAN commits and supports the continuing operations of the UHMIS-LGU to ensure data availability and facilitate access and use of more quality, timely and complete data to support planning, improving service delivery and policy development, resource management and augmentation;

WHEREAS, the LGU and the DOH commit to undertake their defined Responsibilities in Section 2 and 3 respectively of this MOA;

WHEREAS, Resolution No. 2012-045 was passed by the Sangguniang Bayan of TIGBAUAN authorizing the Honorable JAMES EXCELSIOR M. TORRES to enter into a contract with the DOH-CHD for the development and implementation of the Unified Health Management Information System;

WHEREAS, in consideration of the foregoing premises, and by way of formalizing and confirming the commitment of the Municipal Government and the DOH-CHD, the parties hereby mutually agree to enter into agreement to implement the UHMIS-LGU in accordance with the terms and conditions hereunder set forth;

1. General Principles

- 1.1 This MOA defines the roles and responsibilities of both the DOH-CHD and the LGU in implementing the UHMIS-LGU. Further, this agreement aims to ensure and strengthen collaborative linkages with Local Government Units

through the allocation of available resources towards achieving Kalusugan Pangkalahatan and other thrusts of the DOH;

- 1.2 The UHMIS for health centers or clinics (UHMIS-LGU) will include the implementation of the DOH's Harmonized Field Health Services Information System (EFHSIS) and Clinic Information System (CLINICSys), PIDSR, and other information systems in the future. These systems can be implemented in health facilities like barangay health stations and rural health units/health center where the needed data are valuable and used to the reporting facilities and the DOH. These systems are free software that integrate or harmonize the features of an electronic health record, appointment system, referral system, and respond to the data requirements of the health sector like injury reporting, chronic non-communicable and communicable diseases reporting, public health programs, among others;
- 1.3 The Parties shall at all times take all necessary actions to cooperate with each other and perform their respective duties and obligations in order to, among others:
 - 1.3.1 Improve the efficiency and effectiveness of the processes and reporting systems involved in health care delivery through the implementation of UHMIS-LGU at the local level.
 - 1.3.2 Improve the capacities of those who are involved in the implementation of UHMIS-LGU to increase success rate.
 - 1.3.3 Provide policy direction and technical support to LGUs in planning and implementing the UHMIS-LGU.
- 1.4 Make available the necessary resources to carry out activities related to the implementation of the UHMIS-LGU.
- 1.5 Carry out periodic system monitoring and evaluation, and execute measures or activities to address issues, concerns, gaps, and/or problems in implementing the UHMIS-LGU.

2. Responsibilities of the LGU

- 2.1 Lead in implementing the UHMIS-LGU through the Municipal Health Offices;
- 2.2 Issue the necessary administrative and technical instructions on the manner and scope governing the proper implementation of the UHMIS-LGU;
- 2.3 Mobilize participation and involvement of all concerned within the LGUs in carrying out local initiatives and activities relevant to the implementation of the UHMIS-LGU.
- 2.4 Provide the necessary resources or budget to support the implementation of the UHMIS-LGU, to include, but not limited to following:
 - 2.4.1 LGU human resource(s) to operate the system
 - 2.4.2 Office space including table, chair and electric fan or cooling system
 - 2.4.3 Annual Internet Subscription/Connection
 - 2.4.4 Transportation and Per Diem/Allowances for Staff Training
 - 2.4.5 Other operational and administrative expenses such as printer ink, forms, etc.
 - 2.4.6 Annual Maintenance of Computers after the warranty period
- 2.5 Include the required budget, as specified in Item 2.4, in the Municipal Investment Plan for Health (MIPH) and Annual Operational Plan (AOP) for the sustainability of UHMIS-LGU.
- 2.6 Ensure that computer units given by the DOH shall be secured, maintained and used exclusively for the UHMIS-LGU.
- 2.7 Coordinate with the respective CHD-IT personnel if the computer is malfunctioning or defective within the warranty period.
- 2.8 Contribute to and facilitate regular monitoring, evaluation and audit activities.

- 2.9 Conduct social preparation and advocacy for local health facilities which will be implementing the UHMIS-LGU.
- 2.10 Use the UHMIS-LGU data for evidence-based local health decision-making, monitoring and evaluation to improve delivery of health services, and
- 2.11 Submit the required data to the DOH regularly based on required timelines.
- 2.12 Return back the computer unit to the DOH-CHD when this is being used for UHMIS-LGU and submitting reports as required.

3. Responsibilities of the Department of Health Through the Centers for Health Development

- 3.1 Provide directions and updated policies to sustain implementation of UHMIS-LGU.
- 3.2 Ensure that the roles and responsibilities on health management levels as stipulated in the Administrative Order No. 2011-0010 entitled "Implementing Procedures and Guidelines in Reporting Field Health Services Data to the DOH Central Office" dated July 20, 2011 shall be undertaken.
- 3.3 Provide appropriate systems and software development, technical support/assistance and training to build and sustain LGU capacity to implement the UHMIS-LGU.
- 3.4 Establish and implement in collaboration with the LGU of TIGBAUAN and DOH concerned offices annual benchmark and performance assessments.
- 3.5 Provide the software and initial hardware to rural health units/health centers/health offices to implement the UHMIS-LGU. The CHD Supply Officer in coordination with the CHD FHSIS Program Manager and CHD Lead Information Systems Administrator (LITA) and/or the Assistant ISA (AISA) shall be in-charge of the distribution of computer units. (See Annex 1.0 – Distribution List of Computers)
- 3.6 Conduct quarterly review and evaluation of utilization of the computers, usefulness of the system at the LGU level, quality of data being submitted and submit data to the DOH-National Epidemiology Center within the first seven (7) calendar days of the first month of the succeeding quarter.
- 3.7 Ensure that technical, management, and other issues which are directly or indirectly affecting the implementation of the UHMIS-LGU are documented, reviewed, and analyzed for appropriate action.
- 3.8 Issue Invoice Receipt to be signed by the LGU authorized representative.
- 3.9 Redistribute the computer unit to another LGU in the event that the LGU concerned is not implementing the UHMIS-LGU and not submitting report as required.

4. Effectivity and Amendments to this Agreement

- 4.1 This Agreement shall take effect upon signing of both parties and shall remain in full force unless otherwise revoked by any of the parties.
- 4.2 Any modification of this agreement will not be valid unless there is a written concurrence of ALL PARTIES.

NOW, THEREFORE, on motion of HON. JOSE DONEL T. TRASPORTO (*under the Sponsorship of Vice Mayor Roel T. Jarina, Chairman, Committee on Health and Sanitation*) and duly seconded by Hon. Marlon R. Teruñez,

RESOLVED, to authorize Hon. James Excelsior M. Torres, Municipal Mayor, As Signatory, Representing The Municipality Of Tigbauan, In A Memorandum Of Agreement (MOA) With The Department Of Health, Center For Health Development (DOH-CHD)-Western Visayas For The Implementation Of Unified Health Management Information System (UHMIS)-LGU,

RESOLVED, to furnish copies of this Resolution to the DOH-CHD WV, to Hon. James Excelsior M. Torres, Municipal Mayor, this municipality and to all concerned for their information and/or appropriate action.

APPROVED.

I HEREBY CERTIFY that the foregoing Resolution No. 2012-046 was approved by the Sangguniang Bayan.

MARLENE T. NAVA
S.B. Secretary

ATTESTED:
NYSSA NICHOLA CALLOSA
SKMF President & Temp. Presiding Officer

HON. ROEL T. JARINA, M.D.
Municipal Vice Mayor

Sangguniang Bayan Members:

HON. SUZETTE T. ALQUISADA, CPA-Lawyer	HON JOSE DONEL T. TRASPORTO	HON. RICKY NULADA (LnB-Pres)
HON. DENNIS T. VALENCIA	HON. ELMER T. TORRATO	HON. NYSSA NICHOLA CALLOSA (SKMF-Pres)
HON. ALFONSO C.BABIERA	HON. LORETA LUNGAY-ARIAS	
HON. AGATON O. TUMABOTABO	HON. MARLON R. TERUÑEZ, Ph.D.	

“Public office is a public trust. Public Officials must at all times be accountable to the people.”

