

Republic of the Philippines
Province of Iloilo
Municipality of Tigbauan
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE
BARANGAY HALL, BARANGAY BAGACAY, TIGBAUAN, ILOILO ON SEPTEMBER
23, 2009 AT 2:15 IN THE AFTERNOON

PRESENT:

HON. ROEL T. JARINA,	Vice Mayor & Presiding Officer
HON. SUZETTE MARIE HILADO-BANNO,	Councilor
HON. SUZETTE TENEFRENCIA-ALQUISADA,	Councilor
HON. AGATON O. TUMABOTABO,	Councilor
HON. MARLON R. TERUÑEZ,	Councilor
HON. NORBERTO T. TURALBA,	Councilor
HON. JOSE T. TAVARRO, JR.,	Councilor
HON. ORVILLO T. TANGENTE,	Pres., Liga Ng Mga Brgy.

ABSENT:

HON. LORETA LUNGAY-ARIAS,	Councilor (<i>Sick Leave</i>)
HON. ELMER T. TORRATO,	Councilor (<i>Sick Leave</i>)
HON. LEA E. TORREFLORES,	SKMF President (<i>Sick Leave</i>)

Resolution No. 2009-065

RESOLUTION AUTHORIZING HON. JAMES EXCELSIOR M. TORRES, MUNICIPAL
MAYOR, TIGBAUAN, ILOILO TO ENTER INTO A MEMORANDUM OF AGREEMENT
WITH THE DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD
OFFICE, MOLO, ILOILO CITY FOR THE RELEASE OF ADDITIONAL FUNDS FOR
KATAS NG VAT: TULONG PARA KAY LOLO AT LOLA

WHEREAS, pursuant to the directive of her Excellency, President Gloria
Macapagal Arroyo, the Department of Social Welfare and Development (DSWD) will
implement the "Katas ng VAT project: Tulong Para kay Lolo at Lola Project", a one time
Php 500 subsidy to provide and augment the resources to 1,000,000 poor senior
citizens which will be funded through the allocation of Php 500 Million from VAT
collected from oil;

WHEREAS, the mandate of the DSWD is to provide to local government units,
non-government organizations, other national government agencies, people's
organizations and other members of civil society in effectively implementing programs,
projects and services that will alleviate poverty and empower disadvantaged individuals,
families and communities for an improved quality of life as well as implemented
statutory and specialized programs which are directly lodged with the department;

WHEREAS, the parties of this contract have decided and hereby formally bind
themselves for the continuous implementation of the project until all targeted Senior
Citizens have been served;

WHEREAS, the roles and responsibilities herein stated, the parties do hereby
mutually agree and declare as follows:

- I. Department of Social Welfare and Development shall:

1. Release appropriate amount to the Local Government Unit (LGU), corresponding to the number of qualified Senior Citizens.
2. Coordinate with the Municipal Social Welfare and Development Office (MSWDO) and notify on the subsidy payments for qualified Senior Citizens. Validate the number of Senior Citizens proposed for assistance.
3. Ensure that the Local Municipal Social Welfare and Development Office shall provide necessary counterparts, resources and administrative expenses and cost that may be needed for the project implementation/completion.
4. Verify the master list of Senior Citizens subsidy claimants submitted by the LGU and transfer the corresponding funds to the LGU based on the approved master list submitted by the MSWDO.
5. Monitor and provide necessary technical assistance to ensure that the basic project standards/objectives are met.
6. Consolidate the municipality's physical and financial accomplishment.
7. Ensure timely submission and validate liquidation reports submitted by the concerned LGU.
8. Conduct validation to LGU on documents relative to the payments made to claimants as maybe deemed necessary.

II. Municipal Government Shall:

1. Submit list of Senior Citizens who met the criteria for assistance prepared by the MSWDO and approved by Local Chief Executive.
2. Undertake the social preparation activities of each project including organization of different structures, association and committee necessary in the project implementation.
3. Provide space, security, manpower support and other forms of assistance to the project and ensure smooth and orderly implementation at payments sites located within the jurisdiction of the LGU.
4. Provide necessary counterpart i.e. resources and administrative expenses and cost that maybe needed for the project implementation/completion.
5. Prepare, validate and assess the claimants of the cash subsidy according to the eligibility criteria for master listing.
6. The MSWDO shall advice the field office of the estimated number of claimants to be given the cash subsidy on the scheduled date and venue.
7. The MSWDO shall assist in the validation of claimants and help the Field Office in monitoring the implementation of the program.
8. Issue Official Receipt (OR) corresponding to the funds received from DSWD.
9. Utilize the funds based on the approved subsidy payment criteria and budgetary requirements.
10. Oversee and manage the entire project implementation in close coordination with the concerned DSWD Field Office.
11. Submit Audited report of Disbursement verified by the Municipal Accountant and State Auditor in accordance with COA Circular No. 94-013 dated 13 December 1994 within (30) days after payment to claimants has been made/completed.
12. Refund any unutilized fund to DSWD upon submission of liquidation report.
13. Make available to DSWD Field Office all records/files relative to the disbursement of funds whenever validation will be conducted by DSWD.

III. Penalty

The agreement shall be implemented as agreed upon in accordance with the term and conditions stipulated herein. Failure on the part of any party to comply with the provisions of this Agreement will warrant its discontinuance and give rise to filing of appropriate administrative and/or criminal action against responsible officers and employees of the erring Party.

NOW, THEREFORE, on motion of HON NORBERTO T. TURALBA, (under the sponsorship of HON. LORETA LUNGAY-ARIAS, *Chairman, Committee on Social Services, Senior Citizens, Disabled Persons, Cultural Minorities, Indigents and Non-Government Organizations (NGOs)*) and duly seconded by Hon. Hon. Suzette Marie Hilado-Banno, Hon. Suzette Tenefrancia-Alquisada, Hon. Agaton Tumabotabo, Hon. Marlon Teruñez, Hon. Jose Tavarro, Jr. and Hon. Orvillo Tangente,

RESOLVED, to authorize Hon. James Excelsior M. Torres, Municipal Mayor, Tigbauan, Iloilo To Enter Into A Memorandum Of Agreement With The Department Of Social Welfare And Development Field Office, Molo, Iloilo City For The Release Of Additional Funds For Katas Ng Vat: Tulong Para Kay Lolo At Lola,

RESOLVED FURTHER, to furnish copies of this Resolution to the following:

1. Department of Social Welfare & Development Field Office c/o Teresita S. Rosales, Regional Director, DSWD;
2. Hon. James Excelsior M. Torres, Municipal Mayor, Tigbauan, Iloilo;
3. Mrs. Ofelia A. Peñaflor, MGDH I / MSWDO, Tigbauan, Iloilo
4. COA State Auditor, Regional Office, Ungka, Pavia, Iloilo
5. Municipal Accountant, Tigbauan, Iloilo

for their information and/or appropriate action.

APPROVED.

I HEREBY CERTIFY that the foregoing Resolution No. 2009-065 was approved by the Sangguniang Bayan

MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:

ROEL T. JARINA
Vice Mayor & Presiding Officer

