

Republic of the Philippines  
Province of Iloilo  
Municipality of Tigbauan  
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OFFICE OF THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN, TIGBAUAN, ILOILO HELD AT THE BENJAMIN MELLIZA HALL, TIGBAUAN MUNICIPAL BUILDING, TIGBAUAN, ILOILO ON SEPTEMBER 01, 2004 AT 2:15 P.M.

PRESENT:

HON. ALFONSITO E. ESTOCE,	Councilor & Temporary Presiding Officer
HON. ROEL T. JARINA,	Councilor
HON. SUZETTE T. ALQUISADA,	Councilor
HON. REMEDIOS T. TORRATO,	Councilor
HON. ROMEO T. LEDESMA,	Councilor
HON. JOSE T. TAVARRO,	Councilor
HON. ALFONSO C. BABIERA,	Councilor
HON. PEDRO T. RAPADAS,	Councilor
HON. ORVILLO T. TANGENTE,	Pres. Liga nga mga Brgy.

ABSENT:

HON. AGATON O. TUMABOTABO,	Vice Mayor (O.B.)
HON. JOSE DONEL T. TRASPORTO,	SKMF President (Sick Leave)

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Resolution No. 2004-078

RESOLUTION EARNESTLY REQUESTING FINANCIAL ASSISTANCE FROM HON. MACARIO “MAC” NAPULAN, BOARD MEMBER, 1ST CONGRESSIONAL DISTRICT, PROVINCE OF ILOILO, FOR THE INSTALLATION OF ELECTRONIC ARCHIVAL RECORD MANAGEMENT SYSTEM (E-ARMS) IN THE OFFICE OF THE SANGGUNIANG BAYAN, MUNICIPALITY OF TIGBAUAN, ILOILO

WHEREAS, the Sangguniang Bayan shall “. . . provide a mechanism. . . to ensure the safety and protection of. . . all public documents, or record. . .” of the municipal government (Art. 100, Section 1, Sub-section ( x ), of the Rules and Regulations Implementing R.A. 7160);

WHEREAS, the Sangguniang Bayan, through the S.B. Secretary, shall “. . . take custody of the local archives. . .” (Section 469, Sub-section ( c ), (No. 9) of the Local government code of 1991, R.A. 7160);

WHEREAS, within the purview of the foregoing provisions of R.A. 7160, the Sangguniang Bayan of Tigbauan is embarking on a capacity-building program, starting primarily with the training of the personnel in the S.B. Secretariat to acquire the appropriate expertise;

WHEREAS, the ELECTRONIC ARCHIVAL RECORD MANAGEMENT SYSTEM (E-ARMS) IS A Retrieval System in our records with the use of computers, which catalogs Ordinances, Resolutions and other documents, views the index and display the aforesaid documents faster and easier;

WHEREAS, the E-ARMS eliminates wasteful retrieval practices, and using data back-ups this ensures security and long-term preservation of original documents;

WHEREAS, the installation of electronic Archival Record Management system (E-ARMS) in our S.B. Office as a “mechanism” so provided within the context of R.A. 7160, will not only protect and preserve our record, but will also enhance further the effective delivery of services to our people;

NOW, THEREFORE, upon motion of HON. ROMEO T. LEDESMA, of the Committee on Good Government, Public Ethics, Accountability and Civil Service, and duly seconded by Hon. Orville T. Tangente and Hon. Roel Jarina, Be it

RESOLVED, as we do hereby resolve, to earnestly request financial assistance from HON. MACARIO “MAC” NAPULAN, Board Member, 1st Congressional District, Province of Iloilo, for the installation of ELECTRONIC ARCHIVAL RECORD MANAGEMENT SYSTEM (E-ARMS) in the Office of the Sangguniang Bayan, Municipality of Tigbauan, Iloilo,

RESOLVED FURTHER, to furnish copies of this Resolution to the following:

- 1. Hon. Macario “Mac” Napulan, Board Member, Province of Iloilo;
- 2. Office of the Municipal Mayor, Hon. Myrna M. Torres;
- 3. Assn. of Barangay Chairmen (ABC) Tigbauan;
- 4. All Departments, LGU Tigbauan;

for the information and favorable action of all concerned.

APPROVED.

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I HEREBY CERTIFY that the foregoing Resolution was approved by the Sangguniang Bayan.

CERTIFIED CORRECT:

MARLENE T. NAVA  
S.B. Secretary

ATTESTED:

ALFONSITO E. ESTOCE  
Councilor & Temporary Presiding Officer





