

EXCERPT FROM THE MINUTES OF THE CY 2024 – 23<sup>rd</sup> REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON JUNE 5, 2024 AT 11:00 O’CLOCK IN THE MORNING

- PRESENT:**
- |                                |   |                                 |
|--------------------------------|---|---------------------------------|
| HON. LUGEN T. ORTILANO,        | - | Vice Mayor & Presiding Officer  |
| HON. JOEL L. SAYSON            | - | SB Member & Temp. Pres. Officer |
| HON. ADRIAN S. CAMPOSAGRADO    | - | SB Member                       |
| HON. NERI T. CAMIÑA            | - | SB Member                       |
| HON. REYNALDO E. TUMABOTABO    | - | SB Member                       |
| HON. JULIUS T. LEDESMA         | - | SB Member                       |
| HON. NORBERTO T. TURALBA       | - | SB Member                       |
| HON. JERRY T. TUARES           | - | SB Member                       |
| HON. ANA ROWENA A. PERERA      | - | SB Member                       |
| HON. GAYLORD T. TRASPORTO      | - | Liga President                  |
| HON. FLORENCE JOY V. CABALONGA | - | SKMF President                  |

**ABSENT: N O N E**

**MUNICIPAL ORDINANCE NO. 2024-013**

**“AN ORDINANCE REGULATING THE CONDUCT OF MEDICAL AND SURGICAL MISSIONS AND OTHER HUMANITARIAN ACTIVITIES IN THE MUNICIPALITY OF TIGBAUAN, ILOILO AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF”**

- Introduced & Moved by:** HON. ANA ROWENA A. PERERA
- Sponsored by:** Committee on Health and Sanitation  
Chairperson: Hon. Ana Rowena Arias-Perera  
Vice Chairperson: Hon. Julius T. Ledesma  
Members: Hon. Reynaldo E. Tumabotabo, Hon. Adrian S. Camposagrado & Hon. Norberto T. Turalba
- Seconded by:** Hon. Adrian S. Camposagrado, Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Norberto T. Turalba, Hon. Jerry T. Tuares, Hon. Gaylord T. Trasporto and Hon. Florence Joy Cabalonga

WHEREAS, the Local Government Unit of Tigbauan has an established policy and regulations concerning health services which serves as the blueprint of the overall health program of the municipality;

WHEREAS, notwithstanding the invaluable help being provided by medical and surgical missions and humanitarian activities in the locality, it is, however, the main concern of the LGU to monitor activities relating to the conduct of such activities, more particularly those involving minor or major surgical operations, in order to protect the welfare of its constituents against possible injuries and complications brought about by lack of proper training of those performing the operations and those administering the drugs in the course of the mission;

WHEREAS, it is also important that these medical missions conform with the established municipal health program in order to avoid the duplication of health services being rendered to the residents and constituents;

WHEREAS, this ordinance is not in a way meant to discourage the conduct of medical and surgical missions and humanitarian activities in the municipality, but to maximize the benefits that may be derived therefrom through coordinated and complemented efforts by and between the municipal government and the organizers thereof;

NOW THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF TIGBAUAN, ILOILO IN SESSION ASSEMBLED THAT:

**SECTION 1. TITLE-** This Ordinance shall be cited as **“AN ORDINANCE REGULATING THE CONDUCT OF MEDICAL AND SURGICAL MISSIONS AND OTHER HUMANITARIAN ACTIVITIES IN THE MUNICIPALITY OF TIGBAUAN, ILOILO AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF”**

**SECTION 2. DECLARATION OF POLICY** – It is the declared policy of the Local Government Unit of Tigbauan to promote the health and safety of its constituents.

**SECTION 3. COVERAGE** – This ordinance shall cover all medical and surgical missions and humanitarian activities conducted for free or for minimal considerations by Non-governmental Organizations (NGOs), Civil Society Organizations (CSOs), Peoples Organizations (POs), Religious Organizations, Cooperatives, Business corporations or entities as their registered line of business or as part of their social responsibility counterpart or community development activities required by government regulatory agencies or for the promotion of products and services in the municipality.

**SECTION 4. PERMITS AND/OR LICENSES.** No NGO, PO, religious organization, Business Corporation, cooperative or any entity shall conduct any medical/surgical mission or any humanitarian activity in the municipality without securing the required permits and clearance from the Office of the Municipal Mayor through the Management Committee on Medical and Surgical Missions of the Municipality.

**SECTION 5. DOCUMENTARY REQUIREMENTS.** The following shall be complied by an NGO, PO, CSO or any business entity who intends to conduct a medical/ surgical mission or any humanitarian activity in the municipality:

5.2 Letter of intent addressed to the Municipal Mayor;

5.3 Supporting documents or attachments with details such as:

- a. Name and address of the organization or company;
- b. Contact details of the organization;
- c. Brief description of the company or organization;
- d. Certificate of registration and/or accreditation from any government agency;
- e. Nature of the activity or project narrative, list of recipients, and list of medical apparatus; and
- f. Any other supporting documents as may be necessary for the conduct of the activity.

In the case of an NGO, PO, CSO or any business entity who intends to perform and render optometric services or to sell or distribute optical supplies, the following must be complied in accordance with the provisions of Municipal Ordinance No. 2016-017 *(An Ordinance Regulating The Operation Of Optical Clinics And Optical Suppliers Or Distributors In The Municipality Of Tigbauan For The Purpose Of Preventing Illegal Practice Of Optometry And Providing Penalties In Violation Thereof)*:

- a. Business Permit;
- b. Endorsement from Municipal Health Board;
- c. DTI Permit;
- d. Photocopy of PRC ID of the Eye care Practitioner; and
- e. Lists of optical equipment to be used in performing proper and exact eye examination.

**SECTION 6. ADMINISTRATIVE PROVISIONS.**

- 6.1 The organizer/s of every medical and surgical mission or any humanitarian activity are hereby required to submit all the documentary requirements and shall coordinate with the Municipal Health Office any program or activity involving major or minor surgical operations, medical or dental services and other forms of humanitarian activities that will be conducted within the jurisdiction of the municipality at least two (2) weeks prior to the conduct of the activity. Provided, however, that the receipt of the Municipal Government through the Municipal Health Office do not constitute any waiver on the part of the Municipal Government of civil or criminal liability;

- 6.2 An NGO, PO, CSO or any business entity who intends to conduct medical/ surgical mission or any humanitarian activity in the municipality shall provide for their own manpower, equipment, food, or any other things necessary for the conduct of their activity in the municipality;
- 6.3 The Management Committee on Medical and Surgical Missions of the Municipality is hereby assigned to enforce and promulgate the guidelines necessary for the effective implementation of this Ordinance, among others, but not limited to the following:
- a. The organizers shall submit to the committee through the Municipal Health Office a written plan of care before, during and after the surgical operation performed, especially if the medical mission is to be conducted or sponsored by a foreign medical mission group, so that any postoperative complication that may arise/occur can be properly managed;
  - b. To ensure the safety and efficacy of drugs and medicines used in medical missions, all drugs and medicines brought into and used by medical missions within the municipality must be inspected by the Municipal Health Office to ensure compliance with regulations on drug expiry;

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- c. To ensure the safety and well-being of patients and medical personnel during the surgical mission, all surgical instruments used within the municipality must undergo inspection and certification by the Municipal Health Office for sterility, fitness for use and freedom from contamination.
- 6.4 This ordinance shall not apply to any medical and surgical mission or activity organized by government agencies in the Municipality. However, any government agency concerned shall closely coordinate with the Committee on Medical and Surgical Missions for any necessary preparations on the conduct of the activity.

**SECTION 7. PENALTY CLAUSE.** Any company, organization or entity found to have violated the provisions of the ordinance shall be penalized as follows:

First Offense	-	₱1,500.00
Second Offense	-	₱2,000.00
Third Offense	-	₱2,500.00 and cancellation of municipal accreditation or non-renewal of business permit or non-issuance of local clearances of the organization

**SECTION 8. SEPARABILITY CLAUSE** – If for any reason any section or provision of this Ordinance is declared unconstitutional or invalid, other sections or provisions hereof not affected by such declaration shall continue to be in full force and effect.


**SECTION 9. REPEALING CLAUSE** – All ordinances, resolutions, executive orders, rules and regulations, and other administrative issuance, or any provisions thereof, which are contrary to or inconsistent herewith are hereby repealed or modified accordingly.

**SECTION 10. EFFECTIVITY CLAUSE.** This ordinance shall take effect after its posting in three (3) prominent places in the municipality for three (3) consecutive weeks and its publication in a newspaper in the general circulation.

**ENACTED.**

**CERTIFIED CORRECT:**

**ATTESTED:**

  
**JOEL L. SAYSON**  
S.B. Member & Temp. Pres. Officer

**MARLENE TAYO-NAVA**  
S.B. Secretary

**APPROVED:**

  
**ATTY. VIRGILIO T. TERUEL**  
Municipal Mayor

(Date signed)



**HON. LUGEN T. ORTILANO**  
Municipal Vice Mayor

**Sangguniang Bayan Members:**

HON. ADRIAN S. CAMPOSAGRADO  
HON. NERI T. CAMIÑA  
HON. REYNALDO E. TUMABOTABO

HON. JULIUS T. LEDESMA, O.D.  
HON. NORBETO T. TURALBA  
HON. JERRY T. TUARES, C.E.  
HON. JOEL L. SAYSON

HON. ANA ROWENA ARIAS-PERERA, R.N. M.A.N.  
HON. GAYLORD T. TRASPORTO, LnB President  
HON. FLORENCE JOY V. CABALONGA, PPSK President

*"Public office is a public Trust. Public Officials must at all times be accountable to the people."*

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Municipal Vice Mayor

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