



EXCERPT FROM THE MINUTES OF THE CY 2022 – 37TH REGULAR SESSION OF THE HONORABLE SANGGUNIANG BAYAN TIGBAUAN, ILOILO HELD AT THE S.B. SESSION HALL, TIGBAUAN MUNICIPAL BUILDING ON SEPTEMBER 14, 2022 AT 9:15 O'CLOCK IN THE MORNING

PRESENT:

HON. LUGEN T. ORTILANO,	- Vice Mayor & Presiding Officer
HON. JULIUS T. LEDESMA	- SB Member & Temp. Presiding Officer
HON. ADRIAN S. CAMPOSAGRADO	- SB Member
HON. NERI T. CAMIÑA	- SB Member
HON. REYNALDO E. TUMABOTABO	- SB Member
HON. NORBERTO T. TURALBA	- SB Member
HON. JERRY T. TUARES	- SB Member
HON. JOEL L. SAYSON	- SB Member
HON. DYOSA MARIE TERUÑEZ	- SKMF President
HON. MARIBETH L. TUPINO	- Liga President

ABSENT:

HON. ANA ROWENA A. PERERA	- SB Member- (<i>Special Priv. Leave</i>)
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Municipal Ordinance No. 2022-006

AN ORDINANCE INSTITUTIONALIZING AN EXPANDED ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATIONS (AICS) OR ALSO KNOWN AS THE “TIGBAUANON PARA SA TIGBAUANON PROGRAM” OF THE MUNICIPALITY OF TIGBAUAN AND SETTING GUIDELINES FOR GIVING THE SAME IN THE MUNICIPALITY OF TIGBAUAN.

Moved by:	HON. ADRIAN S. CAMPOSAGRADO (<i>Author</i>)
Sponsored by:	<i>Committee on Women, Family, Social Services & Indigents</i>
Chairperson:	Hon. Ana Rowena A. Perera
Vice Chairman:	Hon. Adrian S. Camposagrado
Members:	Hon. Norberto T. Turalba, Maribeth L. Tupino and Hon. Reynaldo E. Tumabotabo
Seconded by:	Hon. Neri T. Camiña, Hon. Reynaldo E. Tumabotabo, Hon. Julius T. Ledesma, Hon. Norberto T. Turalba, Hon. Jerry T. Tuares, Hon. Joel L. Sayson, Hon. Maribeth L. Tupino and Hon. Dyossa Marie Teruñez

WHEREAS, paragraph A of Section 17 of the Local Government Code states that Municipalities, through their respective Local Government Units shall exercise powers and discharge functions and responsibilities that are necessary, appropriate, or incidental to efficient and effective provision of the basic services and facilities;

WHEREAS, paragraph 5 of Section 447 of the Local Government Code also states that the Sangguniang Bayan, as the legislative body of the municipality, shall approve ordinances which shall ensure the efficient and effective delivery of the basic services and facilities;

WHEREAS, paragraph B.2.4 of Section 17 of the Local Government Code specifies that social services include programs and projects on child and youth welfare, family and community welfare, women's welfare, welfare of the elderly and disabled persons; and livelihood and other pro-poor projects;

WHEREAS, paragraph 1.4 of Section 447 of the Local Government Code states that the Sangguniang Bayan, as the legislative body of the municipality, shall adopt measures to protect the inhabitants of the municipality from the harmful effects of man-made or natural disasters and calamities and to provide relief services and assistance for victims during and in the aftermath of said disasters or calamities and their return to productive livelihood following said events;

WHEREAS, paragraph 5.14 of Section 447 of the Local Government Code states that the Sangguniang Bayan, as the legislative body of the municipality, shall provide for the care of paupers, the aged, the sick, persons of unsound mind, disabled persons, abandoned minors, juvenile delinquents, drug dependents, abused children and other needy and disadvantaged persons;

WHEREAS, the above mandate to care, protect and rehabilitate the segment of the population which has the least in life, in terms of physical, mental and social well-being can be done more effectively and efficiently by the enactment of an expanded assistance to individuals in crisis situations and the corresponding appropriation of the required funds.

NOW, THEREFORE, BE IT RESOLVED, to enact the institutionalization of an expanded assistance to individuals in crisis situations or also known as the "Tigbauan Para sa Tigbauan Program" of the Municipality of Tigbauan, to wit:

Section 1. SHORT TITLE. This ordinance shall be known as the "Tigbauan Para sa Tigbauan Program of 2022"

Section 2. TIGBAUAN PARA SA TIGBAUANON PROGRAM. This is a localized assistance to individuals in crisis situations (AICS). This refers to the financial assistance provided to individuals or families whose normal functioning has been hampered due to difficult situations brought about by dysfunctional situations that may be caused by poor health conditions, unemployment, natural and man-made calamities, and other crisis situations.

Section 3. DEFINITION OF TERMS. For this program, the following shall mean:

1. **Barangay Certification** - a certificate issued by the barangay as proof that the claimant is in a crisis situation
2. **Individual/s in Crisis** – families/individual/s who are hampered to function normally because of socio-economic difficulties.
3. **Burial Assistance** – an assistance granted to immediate family members of deceased individuals before the schedule or not later than fourteen calendar days after their interment even though he/she has already availed of the medical assistance in the same year.
4. **Medical Assistance** – an assistance given to immediate family members of patients admitted to hospitals or diagnosed with valid prescriptions issued within two weeks or fourteen calendar days from the date of prescription.
5. **Food Assistance** – the provision of assistance to parents in crisis situations to meet the need for food and other most basic needs for sustenance.
6. **Cash Assistance for Other Support Services** – an assistance in the form of outright cash provided to individuals and families in extremely difficult circumstances in which the need does not fall on the above-mentioned assistance such as but not limited to victims of VAW-C, fire incidents, and repatriations.
7. Vulnerable – marginalized sector of the community especially Solo Parent.

Section 4. QUALIFICATIONS & REQUIREMENTS. Individuals and/or families who are indigent, vulnerable, disadvantaged or are otherwise in crisis situations based on the assessment of the Social Workers are qualified for this program. Specifically, this program shall be a one (1) time in a year assistance to a duly certified resident of the Municipality of Tigbauan, Iloilo.

The following shall be submitted to the Municipal Social and Welfare Development Office to qualify for the Tigbauan Para sa Tigbauan Program:

1. Burial Assistance

- a. Death Certificate of the deceased family member
- b. A photocopy of any valid ID of the claimant or the requesting immediate family member
- c. Barangay Certification (in the name of claimant to be interviewed)
- d. Referral Letter (if applicable)
- e. Social Case Study by the MSWDO

- f. Certificate of Eligibility by the MSWDO

2. Medical Assistance

- a. Medical Certificate or Medical Abstract (Photocopy Copy only)
- b. If applicable, prescription issued within two weeks or fourteen calendar days from the date of prescription.
- c. Barangay Certification (in the name of claimant to be interviewed)
- d. A photocopy of any valid ID of the claimant or the requesting immediate family member
- e. Referral Letter (if applicable)
- f. Social Case Study Report (MSWDO)
- g. Certificate of Eligibility by the MSWDO

3. Food Assistance

- a. Barangay Certification (in the name of claimant to be interviewed)
- b. A photocopy of any valid ID of the claimant
- c. Referral Letter (if applicable)
- d. Social Case Study Report (MSWDO)
- e. Certificate of Eligibility by the MSWDO

4. Cash Assistance for Other Support Services

- a. Barangay Certification (in the name of claimant to be interviewed)
- b. A photocopy of any valid ID of the claimant
- c. If applicable:
 - Police Report or Bureau of Fire Protection (BFP) report/Certification for fire victims; or
 - Passport, Travel Document(s), Certification from OWWA or the Barangay or any proof of repatriation; or
 - Any other document necessary to serve as proof for being in need of assistance
- d. Referral Letter (if applicable)
- e. Social Case Study Report (MSWDO)
- f. Certificate of Eligibility by the MSWDO

Section 5. TERMS. The amount of assistance to be provided under this program shall be a case-to-case basis subject to the following terms and conditions:

- a. The assistance shall only be once a year, provided that only one (1) member in the immediate family shall be granted under the same type of assistance as stated on this program during the same year;
- b. The client shall be interviewed by an assigned social worker in the Municipal Social and Welfare Development Office upon the submission of requirements. After which, the assigned social worker in the Municipal Social and Welfare Development Office shall prepare a Social Case Study Report and issue a certificate of eligibility.
- c. The client will be assessed based on the assistance requested and documents presented. The social worker shall initially assess the appropriateness of the documents presented. The client will be requested to complete and sign necessary requirements as a basis of assessment and recommendation for the approval of their request.

Section 6. AMOUNT OF ASSISTANCE. The amount of assistance to be granted to qualified claimants shall be on a case-to-case basis but should not fall behind or exceed the following limits depending on the type of assistance requested:

Type of Assistance	Amount (in PHP)
Burial Assistance	1,000- 10,000
Medical Assistance	500 - 5,000
Food Assistance	1,000 - 5,000

Cash Assistance for Other Support Services	1,000- 10,000
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Section 7. IMPLEMENTING OFFICE. The Office of the Municipal Mayor and Municipal Social and Welfare Development Office, in strong coordination with the Office of Municipal Treasurer, Accounting Office, Office of the Municipal Budget Officer, shall be in charge of the implementation of this ordinance.

Section 8. APPROPRIATION. For purposes of this program, the initial sum of TWO MILLION PESOS (P2,000,000.00) shall be provided for in the approved annual budget of the Local Government Unit of Tigbauan. Such a higher amount, as may be deemed necessary, may be appropriated in every succeeding budget year thereafter.

Section 9. TIGBAUANON PARA SA TIGBAUANON PETTY CASH SYSTEM. A Petty Cash System shall be established by the disbursing officer/s to provide for an outright financial assistance within the day, or the soonest schedule possible, upon the date of request.

Section 10. REPEALING CLAUSE. Any other ordinances, resolutions and policies of the Municipal Government contrary or inconsistent with this ordinance are hereby deemed repealed.

Section 11. SEPARABILITY CLAUSE. Should any part of this ordinance be declared unconstitutional or invalid by proper authority, the other parts or provisions hereof which are not affected shall continue to be in full force and effect.

Section 12. IMPLEMENTATION. This ordinance shall be implemented on the start of the Fiscal Year 2023.

Section 13. EFFECTIVITY. This ordinance shall take effect upon approval.

APPROVED. September 14, 2022.

CERTIFIED CORRECT:


MARLENE TAYO-NAVA
S.B. Secretary

ATTESTED:


LUGEN T. ORTILANO
Vice Mayor & Presiding Officer

APPROVED:


ATTY. VIRGILIO T. TERUEL
Municipal Mayor

(Date signed)

HON. LUGEN T. ORTILANO
Municipal Vice Mayor
Sangguniang Bayan Members:

HON. JULIUS T. LEDESMA, O.D.
HON. NORBETO T. TURALBA
HON. JERRY T. TUARES, C.E.

HON. ANA ROWENA ARIAS-PERERA, R.N. M.A.N.
HON. MARIBETH LEDESMA-TUPINO, LnB President
HON. DYOSSA MARIE TERUÑEZ, SKMF President

HON. ADRIAN S. CAMPOSAGRADO
HON. NERI T. CAMIÑA
HON. REYNALDO E. TUMABOTABO
HON. JOEL L. SAYSON

"Public office is a public Trust. Public Officials must at all times be accountable to the people"