



Republic of the Philippines  
Province of Iloilo  
Municipality of Tigbauan

## Office of the Sangguniang Bayan

Tigbauan Municipal Hall, Tigbauan, Iloilo 5021 Philippines  
(033) 511-8530 [sbtigbauan@yahoo.com](mailto:sbtigbauan@yahoo.com)

### COMMITTEE REPORT NO. 2019-35

**TO:** The Honorable Presiding Officer and the Members of the August Body

**BY:** By the Committee on Infrastructure and General Services:  
Chaired by Hon. Norberto T. Turlba

**SUBJECT:** re: Update on the Status of Motor Vehicle/Heavy Equipment of the Local Government Unit.

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#### ***"FINDINGS/CONCLUSIONS:***

*A committee meeting was conducted on September 30, 2019 at 9:05 a.m. with the presence of the following: Hon. Julius Ledesma (Vice Chairman), Hon. Marlon Teruñez, Hon. Suzette Marie Hilado-Banno, Hon. Reynaldo Tumabotabo (Members), Mr. Nelson Tibubos (JOP-designated property custodian), Engr. Carlos Locsin (Municipal Engineer), PCAPT. Hermogenes Eulatic, SFO2 Jean Monsale, Rexfel Trivilegio (MDRRMO), Jovito Tantiado, Roger Trasporto, Erwin Cabanhaw, Edward Cadua, Edwin Joseph Cadua, Cesar Berganio, Norberto Linacero and Eugene Frederick Sayson (DRIVERS).*

- 1.) Mr. Nelson Tibubos, Job Order Personnel explained about his duty as designated Property Custodian which started on July 1, 2014 and that his duty is to take charge of the inventory and recording of vehicles/ heavy duty equipments, the serviceable and unserviceable, insurance of the vehicles and those which need repair were referred to the Municipal Engineer.*
- 2.) All vehicles (Serviceable and Unserviceable) have no designated place.*
- 3.) All the vehicles (Serviceable and Unserviceable) should be accounted for.*
- 4.) That most of the Drivers do not inform the Property Custodian about the condition of the vehicle whether its damaged or needs to be repaired.*
- 5.) Hon. Marlon Teruñez, Committee Member, suggested that there should be a step by step process to follow to make this unserviceable vehicles functional again.*

#### **RECOMMENDATIONS:**

*The Committee hereby recommends of the following:*

- 1.) To create the position of General Services Officer as in-charge of monitoring and to maintain the municipal vehicles in the Motor Pool.*
- 2.) To request the Municipal Mayor to have a designated Motor Pool Area for Serviceable and Unserviceable Vehicles.*
- 3.) All Unserviceable/Un Repairable Vehicles should be properly disposed through an auction.*
- 4.) All Municipal Vehicles (Serviceable and Unserviceable) included in the inventory list submitted by the Property Custodian should be checked by authorized mechanic.*
- 5.) Copies of this Committee Report should be forwarded to the Office of the Municipal Mayor, Commission on Audit (COA) and other concerned agencies for proper information and appropriate action.*

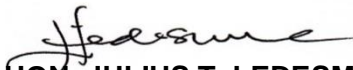
*The Committee further recommends for the adoption and approval of this Committee Report.*

Respectfully Submitted:

**October 30, 2019.**



**HON. NORBERTO T. TURALBA**  
Chairman



**HON. JULIUS T. LEDESMA**  
Vice Chairman



**HON. SUZETTE MARIE HILADO-BANNO**  
Member



**HON. MARLON R. TERUÑEZ**  
Member



**HON. REYNALDO E. TUMABOTABO**  
Member

**ATTESTED:**



**MARLENE TAYO-NAVA**  
S.B. Secretary

**HON. VIRGILIO T. TERUEL, LAWYER**  
Municipal Vice Mayor

Sangguniang Bayan Members:

Hon. Dennis T. Valencia  
Hon. Neri T. Camiña  
Hon. Marlon R. Teruñez

Hon. Suzette Marie Hilado-Banno, *M.D.*  
Hon. Reynaldo E. Tumabotabo  
Hon. Julius T. Ledesma, *O.D.*

Hon. Ma. Gerrylin Santuyo-Camposagrado, *LLB,MPA*  
Hon. Norberto T. Turalba  
Hon. Jerry T. Tuares, (LnB-Pres.)- *Civil Engineer*  
Hon. Dyossa Marie Teruñez (SKMF-Pres.)

*"Public office is a public trust. Public Officials must at all times be accountable to the people."*